



BSES Rajdhani Power Ltd.

BSES RAJDHANI POWER LTD (BRPL)

Notice Inviting Tender (NIT)

for

“AWARD OF WORK FOR REPAIRING AND SERVICING OF DAMAGED/FAILED OIL FILLED DISTRIBUTION TRANSFORMERS OF VARIOUS RATINGS UPTO 1600 KVA AT BRPL’S WORKSHOP FOR 3 YEARS”

NIT No.: CMC/BR/24-25/RB/CR/AG/1213

Dated: 15.06.2024

Due Date for Submission of Tender: 05.07.2024, 15:30 HRS

Date and Time of opening: 05.07.2024, 16:00 HRS

BSES RAJDHANI POWER LIMITED,

BSES Bhawan, Nehru Place, New Delhi – 110019.

Corporate Identification Number: U74899DL2001PLC111527

Website : www.bsesdelhi.com

(This document is meant for the exclusive purpose of bidding against this NIT Number /Specification and shall not be transferred, reproduced, or otherwise used for purposes other than that for which it is specifically issued).

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BSES

CHECK LIST**(FOR BID SUBMISSION)**

S. No	Item Description	Y/N
1	BID INDEX	
2	COVERING LETTER	
3	TENDER FEE	
4	EARNEST MONEY DEPOSIT	
5	POWER OF ATTORNEY	
6	BID FORM DULY SIGNED	
7	NON-DISCLOSURE AGREEMENT (NDA)	
8	NO DEVIATION DECLARATION (NDD)	
9	UNPRICED TECHNO-COMMERCIAL BID (IN SEPARATE SEALED ENVELOPE-1)	
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11	COMPLETE BID DOCUMENTS, ENVELOPE 1 & 2 (IN SEPARATE SEALED ENVELOPE-3)	



BSES Rajdhani Power Ltd.

SECTION- I REQUEST FOR QUOTATION (RFQ)

SECTION-I
REQUEST FOR QUOTATION (RFQ)

1. GENERAL

BSES Rajdhani Power Limited invites sealed tenders on a “Single Stage: Two Envelope” bidding basis (Envelope –I, Techno-Commercial Bid & Envelope-II, Price Bid) from eligible Bidders for **“AWARD OF WORK FOR REPAIRING AND SERVICING OF DAMAGED/FAILED OIL FILLED DISTRIBUTION TRANSFORMERS OF VARIOUS RATINGS UPTO 1600 KVA AT BRPL’S WORKSHOP FOR 3 YEARS”**.

- 1.1. The bidder must qualify the requirements as specified in heading “Qualifying Requirements” of this RFQ.
- 1.2. The sealed envelopes shall be duly super-scribed as:

“NIT No.: CMC/BR/24-25/RB/CR/AG/1213 Dated: 15.06.2024”

for

“AWARD OF WORK FOR REPAIRING AND SERVICING OF DAMAGED/FAILED OIL FILLED DISTRIBUTION TRANSFORMERS OF VARIOUS RATINGS UPTO 1600 KVA AT BRPL’S WORKSHOP FOR 3 YEARS”

- 1.3. Schedule of the tendering process is given below. Detailed Specification, Scope of Work, Terms & Conditions, etc are mentioned in the Tender documents, which is available on our website.

ESTIMATED COST OF WORK (For 3 years)	Rs. 6 Crore
Earnest money Deposit	Rs 6 Lakhs
Cost of Tender Documents (Non- Refundable)	Rs. 1180/- (including GST)
Duration of the Work	36 Months
Tender documents on sale	15/06/2024 to 05/07/2024 (Working days)
Date & time of Submission of Bid	05/07/2024 till 15:30 HRS
Date & time of opening of Techno-Commercial Bid	05/07/2024 at 16:00 HRS

- 1.4. The tender document can be obtained from address given below against submission of non-refundable demand draft of **Rs. 1180/-** drawn in favour of BSES Rajdhani Power Ltd, payable at Delhi:

Head of Department
Contracts & Material Dept.
BSES Rajdhani Power Limited
1st Floor, “C” Block, BSES Bhawan
Nehru Place, New Delhi -110019.

- 1.5. Only DD shall be accepted for tender fees.

- 1.6. The tender documents will be issued on all working days up to the date mentioned in clause 1.3. The tender documents & detail terms and conditions can also be downloaded from the website www.bsesdelhi.com. In case tender documents are downloaded from the above website, then the bidder has to enclose a separate demand draft covering the cost of bid documents.

2. POINTS TO BE NOTED

- 2.1. Works envisaged under this contract are required to be executed in all respects up to the period of completion/ duration of work mentioned above.
- 2.2. Only those agencies, who fulfil the qualifying criteria as mentioned in clause 3 should submit the tender documents.
- 2.3. BSES RAJDHANI Power Ltd reserves the right to accept/reject any or all bids without assigning any reason thereof and alter/amend/modify/add/reduce the amount and quantity mentioned in the tender documents at the time of placing Order
- 2.4. The bid will be summarily rejected if:
- (a) **Earnest Money Deposit (EMD)** and **Tender Fee** of requisite amount is not deposited as per tender conditions
- (b) Bid received after due date and time.

3. EMD

- 3.1. The bidder shall furnish, as part of its bid, an EMD of the requisite amount. The EMD is required to protect the Company against the risk of Bidder's conduct which would warrant forfeiture. The EMD shall be denominated in any of the following forms:
- (a) BG from nationalized / Scheduled Bank, as per the format annexed in the tender document, in favour of BSES Rajdhani Power Limited valid for 6(six) months from original due date of bid submission.
- (b) Fixed Deposit (lien marked in favor of BSES RAJDHANI POWER LTD) valid for 6(six) months from original due date of bid submission.
- 3.2. Please note that bank details as given below have been provided only for the purpose of making BG for EMD.

Beneficiary Name	: BSES Rajdhani Power Limited
Bank Name	: State Bank of India
A/c No.	: 40214783615
IFSC Code	: SBIN0009601

The EMD of the bidders who are not technically qualified shall be returned after the price bid opening.

- 3.3. Earnest money given by all the bidders who are techno commercially qualified except the lower bidder shall be returned within 8 (Eight) weeks after award of the work.
- 3.4. The EMD of the successful bidder shall be returned on submission of CPBG as per tender terms.
- 3.5. The EMD may be forfeited in case of:

- (a) The Bidder withdraws its bid during the period of bid validity specified by the Bidder in the Bid Form or
- (b) The successful Bidder does not
 - (i) Accept the Purchase Order/Work Order, or
 - (ii) furnish the required CPBG as per tender terms
- (c) The bidder is found to have submitted false or forged, any of the documents/certificates/information.

4. QUALIFYING REQUIREMENTS (QR)

The prospective bidder must meet all of the following qualifying requirements to be eligible to participate in the bidding.

1.1 (A) QUALIFICATION CRITERIA (QR): -

The prospective bidder must qualify all of the following requirements to be eligible to participate in the bidding. Bidders who meet the following requirements will be considered as the successful bidder and bidder who does not meet these requirements shall be disqualified.

1.2 (A.1) TECHNICAL QR:

- (i) The bidder is an established manufacturer/repairer and must have supplied or repaired at-least 500 nos. per year Distribution transformers of various ratings viz. 25 KVA single phase, 25 KVA 3 Phase to 1600 KVA 3 Phase trfs. in last 5 financial years for SEBs/ Govt. Department/ Public /Private Sector Utility/ Discoms. Bidders must have experience in manufacturing/repairing and testing for the DTs upto 1600KVA. The Bidder shall attach the detail of trf. Supplied/ repaired along with performance certificates.
- (ii) The bidder must enclose order copies along with performance certificates in support of relevant experience. Experience credential as a joint venture / subcontract/ consortium will not be considered.
- (iii) For Existing vendors of BRPL, performance shall be measured on earlier executed similar works/ other works and will be taken into account in technical evaluation for qualification of bids.

1.3 (A.2) FINANCIAL QR:

- (iv) The average annual turnover of the Bidder, in the preceding three (3) financial years (i.e., FY23-24, FY22-23 & FY21-22) should not be less than Rs 1.5 (one crore fifty lakhs) Crore. The bidder shall submit the Annual Turnover Report of the last 3 FYs duly certified by a Chartered Accountant. The Turnover certificate must have UDIN Number. In case the audited balance sheet is not available with the bidder for FY 23-24, the bidder shall submit the audited balance sheet for FY 20-21 or turnover certified by the auditor.
- (v) The lead bidder must provide proof of having solvency of an amount equal to Rs. 0.50 Crore from any nationalized/ scheduled commercial bank. It should not be older than 01.04.2023 from the date of submission of Techno-Commercial bid.
- (vi) Bidder should have valid Registration of GST & PAN.
- (vii) Bidder should fulfil all statutory compliances like PF, ESI registration, etc.

- (viii) Bidder should have a Valid Electrical License issued by Delhi Govt. for doing electrical works in Delhi region.
- (ix) Entities that have been currently debarred/blacklisted by any Private/central/state government institution including electricity boards in India, any of the DISCOM in India, lacks qualifying pre-requisites to participate in this tender will not be considered. Accordingly, an undertaking by the Authorized Person along with other documents to be provided by the bidder on its letterhead in this regard, confirming in clear terms, that the contractor has not been debarred/blacklisted as on the date of submission of the bid. Bidders who is currently debarred/ blacklisted/ suspended by BRPL will not be considered in this tender.
- (x) The bidder should give an undertaking on their letterhead that all the documents/certificates/information submitted by them against the tender are genuine/true/correct and the copies of documents have been made from the original document/s. Further, in case any of the documents/certificates/information submitted by the bidder is found to be false or, BRPL at its sole discretion shall be free to take all actions as permitted under law, including forfeiture of EMD and disqualification from participation in the future tenders of BRPL & Its group companies for an indefinite period or period as may be decided by BRPL.
- (xi) The bidder should submit an undertaking for “No Litigation” / no legal case is pending with BRPL or its Group Companies. Bidders having any litigation/ legal case pending with BRPL shall not be considered qualified for this tender.

(A.3) OTHER REQUIREMENTS:

- (a) Company reserves the right to carry out technical capability/ infrastructure assessment of the Bidders by factory/office/site inspection or by any other means and company's decision shall be final in this regard.
- (b) No joint ventures /consortiums are allowed.
- (c) The bidder shall submit all necessary documentary evidence to establish that the Bidder meets the above qualifying requirements including but not limited to the following:
 - i. Last three Financial Years (FY23-24, FY22-23 & FY21-22) audited financial statement.
 - ii. Bidder to submit UDIN based CA Certificate showing NIL dues towards Statutory Liabilities, including GST, Taxation, PF, ESI, or any other dues Statutory in nature for the period up to 31.03.2023, herein collectively called as “Statutory dues” and there is no liability over the bidder relating to deposition of such statutory dues.
 - iii. Detail of Banks and Fund & Non fund based Credit limit
 - iv. Details of formation/registration of the firm (Proprietary/ Partnership) or Company along with all relevant details)
 - v. Memorandum & Articles of Association of the Company/ Partnership Deed of the Firm /other registration documents, as applicable
 - vi. Organization Chart of the Bidders Company/organisation
 - vii. Organisation chart for execution of the contract
 - viii. Experience details with credentials
 - ix. Number of Employees & necessary details

- x. Details of office/s in Delhi, Details of Registered and Corporate offices and details of other offices/establishments in India.
 - xi. Work order / Agreement copies along with performance certificates in support of relevant experience
 - xii. Turnover certificate issued by CA (along with UDIN no.) for the last three Financial Years.
 - xiii. Net worth certificate as elaborated in financial QR
 - xiv. List of pending litigation with government/other institution on account of executing any order.
 - xv. Copy of ESI/PF Registration certificate
 - xvi. Copy of PAN/GST no.
 - xvii. Copy of GST Return of last Financial Year.
 - xviii. Copy of valid Electrical License
 - xix. Non-Disclosure Agreement (NDA) as per format attached
 - xx. Bidder's details as per format attached
 - xxi. Solvency Certificate
 - xxii. An undertaking to provide all Tools & Plants, PPEs as per tender scope
- (d) The bidder should enclose performance certificates in support of relevant experience.
- (e) For Existing vendors of BRPL, the evaluation will also include the performance in the existing contracts via-a-vis performance in terms of HR issues, all statutory Compliance parameters and wages disbursement by Vendors. BRPL reserves the right to qualify or disqualify their bid based on the contract performance despite them meeting the above-mentioned qualification requirements.
- (f) BRPL may ask for such other documents as it deems fit for substantiating/ justifying the submissions made by the bidder.

5. PRE-BID MEETING:

A pre-Bid meeting shall be organised physically or digitally (through web conferencing platform) at the time and date as specified in the tender documents in the presence of those bidders or their authorized representatives who may choose to be present.

The details of the proposed Webex Meeting (if applicable) are given below: -

NIT-1213 for REPAIRING AND SERVICING OF DAMAGED/FAILED OIL FILLED DISTRIBUTION TRANSFORMERS OF VARIOUS RATINGS UPTO 1600 KVA AT BRPL'S WORKSHOP FOR 3 YEARS"

Hosted by Head C&M

<https://bsesbrpl.webex.com/bsesbrpl/j.php?MTID=m7e1c58e4af82dc7d91aa7c01925e871d>

Thursday, June 27, 2024 3:00 AM | 5 hours | (UTC+05:30) Chennai, Kolkata, Mumbai, New Delhi

Meeting number: 2514 843 6273

Password: Cpy5U3wQqe2 (27958397 when dialing from a video system)

All queries related to this tender must reach to C&M Department of BRPL at least three days before the date of the pre- bid meeting. All the bidder's queries shall be replied to in the pre-bid meeting. In case any change is required in the tender document the same shall be affected in the form of corrigendum to this tender. The

bidder or their representatives who intend to bid and who have either purchased tender documents or will pay tender fees for downloaded documents are invited to attend the pre-bid meeting. Corrigendum, if any, to the tender document shall be hosted on the website subsequent to the pre-bid meeting. Bidders are requested to submit their offer strictly in line with this tender document & corrigendum if any.

6. BID SUBMISSION

- 6.1. The bidders are required to submit the bid in 2(two) parts and in original & duplicate (total 2 copies) at the following address:

**Head of Department,
Contracts & Material Department,
BSES Rajdhani Power Limited,
1st Floor, "C" Block, BSES Bhawan,
Nehru Place,
New Delhi-110019.**

- 6.2. Technical bid documents along with commercial terms and conditions shall also be submitted in Pen Drive. No price bid shall be submitted in Pen Drive. The PEN Drive should be owned by Bidder. The bidder shall ensure that the Pen Drive is free from all viruses/malware. The pen drive once submitted shall not be returned.
- 6.3. This is a two part bid process. Bidders are to submit the bids in 2(two) parts. Both these parts should be furnished in separate sealed covers super scribing **NIT no. DUE DATE OF SUBMISSION, with particulars as PART-A Techno-Commercial Bid and Part-B PRICE BID** and these sealed envelopes should again be placed in another sealed envelope which should be super scribed with —“**Tender Notice No. & Due date of opening**“. The same shall be submitted before the due date & time specified.

6.3.1 PART A: TECHNO-COMMERCIAL BID, UNPRICED (Envelop-1):

The first sealed envelope shall contain an Unpriced Techno-commercial bid in paper form (hard copies) and envelope super-scribing **PART-A Techno-Commercial Bid**. The details to be submitted in techno-commercial bids are given below:

- a) General information about bidder
- b) Documentary evidence in support of all the qualifying criteria as per clause 4.0,
- c) EMD of requisite amount
- d) Non-refundable separate demand draft for Rs. 1180/- In case the forms are downloaded from the website
- e) Technical Literature if any.
- f) Details of experience of works of the same or similar nature. Copy of work orders and performance certificates.
- g) Power of attorney
- h) Acceptance to Commercial Terms and Conditions viz Delivery schedule/period, Payment terms, BG etc
- i) Any other relevant document to support bidder meeting QR

Techno-Commercial Bid should not contain any cost information whatsoever and shall be submitted within the due date. After techno-commercial evaluation, the list of techno-commercially qualified bidders will be posted immediately on the BSES website.

The bidder should submit complete tender document along with all corrigendum (if any) published against this NIT at our website, signed and stamped with bidder's seal as an acceptance of all the terms & conditions of the Tender.

6.3.2 PART B: PRICE BID (Envelop-2):

The second sealed envelope shall contain Price bids in paper form (hard copies and envelope super-scribing **PART-B Price Bid** on it. The details to be submitted in the Price bid are given below:

- (a) **PRICE BID** shall Comprise of Prices **strictly** in the Format enclosed in SECTION VII. Any change in price bid format, content may lead to rejection of the bid.
- (b) Price Bid will be opened after techno-commercial evaluation of all the bids and only of the qualified bidders.

6.3.3 FINANCIAL BID EVALUATION THROUGH REVERSE AUCTION

Reverse Auction (RA) shall be conducted for finalization of contract and the details of the price bid shall not be shared with bidders. The qualified bidders will participate in reverse auction through SAP-SRM tool. The RA process shall be governed by the terms and conditions enclosed as Annexure-III in this tender document. Training/details shall be provided to bidders before participation in auction. In case RA is not conducted /concluded for any reasons, a "final no regret" financial bid in a sealed envelope will be called for from all qualified bidders. Notwithstanding anything stated above, the Company reserves the right to assess bidders' capability to perform the contract, should the circumstances warrant such assessment in the overall interest of the Company. In this regard, the decision of the Company shall be final and binding on the bidders.

6. TIME SCHEDULE

The activities and their timelines are given hereunder which needs to be adhered by the bidders.

S. No.	Activity	Description	Due date
1	Submission of Technical & Commercial, Queries, if any	All Queries related to NIT	26.07.2024
2	Pre-Bid Meeting	Discussion on pre-bid queries	27.07.2024
3	Submission of Techno-Commercial & Price Bid	Unpriced Techno-Commercial & Price Bid in separate sealed envelopes	05.07.2024
4	Opening of Techno-Commercial Bid	Opening of PART-A	05.07.2024

5	Opening of Price Bid	Opening of PART-B of only the techno-commercially qualified bidders (List of bidders will be published at our website)	To be informed separately
6	Reverse Auction	As per RA terms	Schedule will be intimated to eligible bidders through email from email id: BRPL.Eauction@relianceada.com

7. AWARD DECISION

- 8.1. Company intends to award the business on a lowest bid basis, so bidders are encouraged to submit the bid competitively. The decision to place order/LOI solely depends on Company on the cost competitiveness across multiple lots, quality, delivery and bidder's capacity, in addition to other factors that Company may deem relevant.
- 8.2. The Company reserves all the rights to award the contract to one or more bidders who meet the execution requirement or nullify the award decision without assigning any reason thereof.
- 8.3. In case the performance of any contractor is found unsatisfactory during the execution process, the award will be cancelled and BRPL reserves the right to award the work to another contractor(s) who will be found eligible/fit.
- 8.4. The abnormally higher or abnormally lower bids shall not be considered with respect to estimated cost. The criteria decided by BRPL on this shall be final and binding on the bidders.
- 8.5. The bidding firms are advised to quote their Margin / Administrative Service Charges accordingly. BRPL reserves the right to reject the bids quoted with abnormally higher or abnormally lower individual activity rates. The criteria decided by BRPL on this shall be final and binding on the bidders and will not be open for discussion under any circumstances.

8. MARKET INTEGRITY

We have a fair and competitive marketplace. The rules for the bidders are outlined in the Terms & Conditions of the tender documents. Bidders must agree to these rules prior to participating in the tender. In addition to other remedies available, we reserve the right to exclude a bidder from participating in future markets due to the bidder's violation of any of the rules or obligations contained in the Terms & Conditions. Bidder(s) who violate the marketplace rules or engage in behaviour that disrupts the fair execution of the marketplace restricts a bidder from participation in future tenders of BRPL to a length of time as decided by BRPL, depending upon the seriousness of the violation. Examples of violations include, but are not limited to:

- Failure to honour prices submitted to the market place.
- Breach of the terms published in Request for Quotation/NIT
- Misrepresentation of facts, submitting false and fabricating documents

9. CONFIDENTIALITY

All information contained in this tender document is confidential and may not be disclosed, published or advertised in any manner without written authorization from BRPL. This includes all bidding information submitted.

All tender documents remain the property of BRPL and all bidders are required to return these documents to BRPL upon request.

Bidder(s) who do not honour these confidentiality provisions will be excluded from participating in future bidding events.

The bidder shall sign a Non-Disclosure Agreement (NDA) in the format attached in tender document and submit along with its bid.

10. CONTACT INFORMATION

Technical & Commercial clarification, if any, regarding this tender shall be sought in writing and sent by e-mail to the following e-mail IDs:

Address	Name/ Designation	E-mail Address / Phone Number
Technical		
REPAIRING AND SERVICING OF DAMAGED/FAILED OIL FILLED DISTRIBUTION TRANSFORMERS OF VARIOUS RATINGS UPTO 1600 KVA AT BRPL'S WORKSHOP FOR 3 YEARS	Mr. Mukesh Sharma Head (Transformer workshop) BRPL	Mukeshkumar.Sharma@relianceada.com Mobile no. 7489939834
	Mr.Ganesh Singh (DGM- TRG)	Ganesh.singh@relianceada.com Mobile no. 8527654284
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	AsVP – (CES Team)	
	All technical queries shall also be marked copy to Commercial team as per the details below.	
Commercial		
C&M Dept,	Ms. Anima Gaur	anima.gaur@relianceada.com
1st Floor, C Block,	DGM-(Contracts)	011-49209429
BSES Rajdhani Power Ltd BSES Bhawan, Nehru Place, New Delhi – 110019.	Mr. Amitava Nandi,	Amitava.Nandi@relianceada.com
	Head – (Contracts)	/ 011-4920 9014

SECTION-II: INSTRUCTIONS TO BIDDERS (ITB)

BSES

SECTION-II
INSTRUCTIONS TO BIDDERS (ITB)

1. GENERAL

BSES RAJDHANI Power Ltd (BRPL), hereinafter referred to as the “Company” is desirous for awarding work of **“REPAIRING AND SERVICING OF DAMAGED/FAILED OIL FILLED DISTRIBUTION TRANSFORMERS OF VARIOUS RATINGS UPTO 1600 KVA AT BRPL’S WORKSHOP FOR 3 YEARS”** as notified in this tender document.

- 1.1 All the Bids shall be prepared and submitted in accordance with these instructions.
- 1.2 Bidder shall bear all costs associated with the preparation and delivery of its Bid, and the Company will in no case shall be responsible or liable for these costs.
- 1.3 The Bid should be submitted by the Bidder in whose name the bid document has been issued and under no circumstances it shall be transferred /sold to the other party.
- 1.4 The Company reserves the right to request for any additional information/documents and also reserves the right to reject the proposal of any Bidder, if in the opinion of the Company, the data in support of RFQ requirement is incomplete.
- 1.5 The Bidder is expected to examine all instructions, forms, terms & conditions and specifications in the Bid Documents. Failure to furnish all information required in the Bid Documents or submission of a Bid not substantially responsive to the Bid Documents in every respect may result in rejection of the Bid. However, the Company’s decision in regard to the responsiveness and rejection of bids shall be final and binding without any obligation, financial or otherwise, on the Company.
- 1.6 The company reserves the right to split the order among various successful bidders in any manner it chooses without assigning any reason whatsoever.

2. SCOPE OF WORK

Detailed specification/scope of work is provided in Section-V of this tender document.

3. DISCLAIMER

- 3.1. This NIT is not an agreement and further it is neither an offer nor an invitation by BRPL to bidders or any other person for award of contract. The purpose of this NIT is to provide bidders information that may be useful to them in the preparation and submission of their bids.
- 3.2. This Document includes statements, which reflect various assumptions, which may or may not be correct. Each Bidder should conduct its own estimation and analysis and should check the accuracy, reliability and completeness of the information in this Document and obtain independent advice from appropriate sources in their own interest.

- 3.3. Neither Company nor its employees will have any liability whatsoever to any Bidder or any other person under the law or contract, the principles of restitution or unjust enrichment or otherwise for any loss, expense or damage whatsoever which may arise from or be incurred or suffered in connection with anything contained in this Document, any matter deemed to form part of this Document, provision of Services and any other information supplied by or on behalf of Company or its employees, or otherwise arising in any way from the selection process for the Work.
- 3.4. Though adequate care has been taken while issuing the Tender document, the Bidder should satisfy itself that Documents are complete in all respects. Intimation of any discrepancy shall be given to this office immediately.
- 3.5. This Document and the information contained herein are Strictly Confidential and are for the use of only the person(s) to whom it is issued. It may not be copied or distributed by the recipient to third parties (other than in confidence to the recipient 's professional advisors).
- 3.6. It shall be deemed that by submitting a bid, a bidder agrees to release BRPL and its employees, agents and advisors irrevocably unconditionally fully and finally from any and all liability for any claims losses damages costs expenses or liabilities in anyway related to or arising from exercise of any rights and all performance of any obligations under this NIT and or in connection with the bid process to the fullest extent permitted by applicable law and waives any and all rights and all claims it may have in this respect whether actual or contingent whether present or in the future
- 3.7. BRPL and its employees and advisors also accept no liability of any nature whether resulting from negligence or otherwise arising from reliance of any bidder upon the contents of this NIT. BRPL may in its absolute discretion but without being under any obligation to do so, update amend or supplement the information assessment statement or assumptions contained in this NIT.
- 3.8. The issue of this tender document does not imply that BRPL is bound to qualify any bidder or to award the contract to any bidder. BRPL reserves the right to reject all or any of the bids without assigning any reasons whatsoever.

4. COST OF BIDDING

The Bidder shall bear all cost associated with the preparation, submission and processing of its Bid and the company will in no case be responsible or liable for the costs.

5. TENDER DOCUMENTS

- 5.1. The Scope of Work, Bidding Procedures and Contract Terms are described in the Bidding Documents. In addition to the covering letter accompanying Bidding Documents, the Bidding Documents include:

“Check List, Sections, Annexure & Formats as elaborated in CONTENT of this NIT.”

- 5.2. The bidder is expected to examine the tender documents, including all Instructions, Forms, Terms and Specifications. Failure to furnish all information required by the tender documents or submission of a bid not substantially responsive to the tender documents in every respect may result in the rejection of the Bid.

6. AMENDMENT OF TENDER DOCUMENTS

- 6.1. At any time prior to the deadline for submission of Bids, the Company may for any reason(s), whether at its own initiative or in response to a clarification requested by a prospective Bidder, alter/amend/modify the tender documents by corrigendum /amendment.
- 6.2. The corrigendum / amendment shall be part of tender document, pursuant to Clause 5.1, and it will be notified
- (a) by way of uploading the corrigendum/amendment on BSES website (in case of public tender),
 - (b) in writing by e-mail to all the Bidders who have received the Bidding Documents by email. (in case of limited tender)
- All such corrigendum & amendments will be binding on the bidders.
- 6.3. In order to provide prospective Bidders a reasonable time in which to take the Amendment into account in preparing their Bids, the Company may, at its discretion, extend the deadline for the submission of Bids.

7. PREPARATION OF BIDS & LANGUAGE

The Bid prepared by the Bidder, and all correspondence, documents etc. relating to the Bid exchanged by the Bidder and the Company shall be written in English Language. Any printed literature furnished by the Bidder may be written in another Language, provided that this literature is accompanied by English translation, in which case, for purposes of interpretation of the Bid. In case of ambiguity in the English translation, interpretation of the Company as regards to translation will be final.

8. DOCUMENTS COMPRISING THE BID

The Bid prepared and submitted by the Bidder shall comprise the following components:

- (a) Techno-Commercial Bid & Price Bid as elaborated in RFQ. (STRICTLY AS PER FORMAT)
- (b) All the Bids must be accompanied with the required EMD & Tender Fees against each tender.

9. BID FORM

The Bidder shall complete "Original" Bid Form and submit it along with details mentioned in Techno-Commercial bid (without filling price).

10. BID PRICES

Bidders shall quote for the entire Scope of work with prices for individual items. The bidder is required, at his expense, to obtain all the information he may require to enable him to submit his tender including necessary visits to the site to ascertain the local conditions, procurement of necessary materials, labour, etc., requirements of the local/government/public authorities in such matters.

11. BID CURRENCIES

Prices shall be quoted in Indian Rupees Only.

12. PERIOD OF VALIDITY OF BIDS

- 12.1. Bids shall remain valid & open for acceptance for a period of 180 days from the date of opening of the Bid.
- 12.2. Notwithstanding above, the Company may solicit the Bidder 's consent to an extension of the Period of Bid Validity and the bidder shall be liable to extend the same at the sole cost and consequences of the bidder and no claim from the company in this regard shall be maintainable.

13. ALTERNATIVE BIDS

Bidders shall submit Bids, which comply with the Tender Documents. Alternative Bids will not be considered. The attention of Bidders is drawn to the provisions regarding the rejection of Bids in the terms and conditions, which are not substantially responsive to the requirements of the Tender Documents.

14. FORMAT AND SIGNING OF BID

- 14.1. The original Bid Form and accompanying documents (as specified in Clause 9.0), clearly marked "Original Bid", must be received by the Company at the date, time and place specified in Section-I, RFQ.
- 14.2. The original copy of the Bid shall be typed or written in indelible ink and shall be signed by the Bidder or a person or persons duly authorized to sign on behalf of the Bidder. Such authorization shall be indicated by written Power-of-Attorney accompanying the Bid. All pages of the bid shall be signed by the signatory accompanied with seal of the Agency.
- 14.3. The Bid shall contain no interlineations, erasures or overwriting except as necessary to correct errors made by the Bidder, in which case such corrections shall be signed by the person or persons signing the Bid.

15. SEALING AND MARKING OF BIDS

- 15.1. Bid submission: One original (hard copies) and one duplicate (total two copies) of all the Bid Documents shall be sealed and submitted to the Company before the closing time for submission of the bid.
- 15.2. The Bidder has the option of sending the Bids in person. Bids submitted by Email/Telex/Telegram /Fax will be rejected. No request from any Bidder to the Company to collect the proposals from Courier/Airlines/Cargo Agents etc shall be entertained by the Company.

16. DEADLINE FOR SUBMISSION OF BIDS

- 16.1. The Original bid must be timely received by the company at the address specified in Section –I, RFQ.
- 16.2. The Company may, at its discretion extend the deadline for the submission of bids by amending the Tender Documents in accordance with Clause 6.0, in which case all rights and obligations of the Company and Bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

17. ONE BID PER BIDDER

Each Bidder shall submit only one Bid by itself. A Bidder who submits or participates in more than one Bid will cause all those Bids to be rejected.

18. LATE BIDS

Any Bid received by the Company after the deadline for submission of Bids prescribed by the Company, pursuant to Clause 16.0, will be declared "Late" and rejected and returned unopened to the Bidder.

19. MODIFICATIONS AND WITHDRAWAL OF BIDS

The Bidder is not allowed to modify or withdraw its Bid after the due date of bid submission.

20. EVALUATION OF BID

- 20.1. The bids will be evaluated techno-commercially on compliance to tender terms and Conditions.
- 20.2. BRPL reserves the right to ask the bidders to provide any additional information including breakup of the prices as quoted by them against line items.

21. CLARIFICATION OF BIDS

To assist in the examination, evaluation and comparison of Bids, the Company may, at its discretion, ask the Bidder for a clarification of its Bid. All responses to requests for clarification shall be in writing and no change in the price or substance of the Bid shall be sought, offered or permitted

22. PRELIMINARY EXAMINATION OF BIDS / RESPONSIVENESS

- 22.1. Company will examine the Bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the Bids are generally in order.
- 22.2. Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price per item that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price per item will be corrected. If there is a discrepancy between the Total Amount and the sum of the total

price per item, the sum of the total price per item shall prevail and the Total Amount will be corrected.

- 22.3. Company will determine the substantial responsiveness of each Bid to the Tender Documents including execution capability and acceptable quality of the services offered. A substantially responsive Bid is one, which conforms to all the terms and conditions of the Tender Documents without deviation.
- 22.4. Bid determined as not substantially responsive will be rejected by the Company and may not subsequently be made responsive by the Bidder by correction of the non-conformity.

23. EVALUATION AND COMPARISON OF BIDS

- 23.1. The evaluation of Bids shall be done based on the delivered cost competitiveness basis.
- 23.2. The evaluation of the Bids shall be a stage-wise procedure. The following stages are identified for evaluation purposes: In the first stage, the Bids would be subjected to a responsiveness check later on the Techno-Commercial Proposals and the Conditionality of the Bidders would be evaluated.

Subsequently, the Financial Proposals along with Supplementary Financial Proposals, if any, of Bidders with Techno-commercially Acceptable Bids shall be considered for final evaluation.

- 23.3. The Company's evaluation of a Bid will take into account, in addition to the Bid price, the following factors, in the manner and to the extent indicated in this Clause:
- (a) Contract completion schedule
 - (b) Conformance to Qualifying Criteria
 - (c) Deviations from Tender Documents
 - (d) Conformity and compliance to the conditions/details provided in pre-bid meeting
 - (e) Change in the quantity from mentioned in the tender
- 23.4. The cost of all quantifiable deviations and omissions from the specification, terms and conditions specified in Tender Documents shall be evaluated.
- 23.5. The Company will make its own assessment of the cost of any deviation for the purpose of ensuring fair comparison of Bids.
- 23.6. Adjustments in price, if any, based on the above procedures, shall be made for the purposes of comparative evaluation only to arrive at an "Evaluated Bid Price". Bid Prices quoted by Bidders shall remain unaltered.

24. CONTACTING THE COMPANY

- 24.1. From the time of Bid opening to the time of contract award, if any Bidder wishes to contact the Company on any matter related to the Bid, it should do so in writing.

- 24.2. Any effort by a Bidder to influence the Company and/or in the Company's decisions in respect of Bid evaluation, bid comparison or Contract Award, will result in the rejection of the Bidder 's Bid.

25. COMPANY 'S RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS

The Company reserves the right to accept or reject any Bid and to annul the Bidding process and reject all Bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the grounds for the Company's action.

26. AWARD OF CONTRACT

The Company will award the Contract to the successful Bidder whose Bid has been determined to be the lowest-evaluated responsive Bid, provided the Bidder has been determined to be qualified to satisfactorily perform the Contract. Company reserves the right to award order to other bidders in the tender, provided it is required for need of the work. The full or part of the contract may be awarded to other bidder(s) on differential rates.

27. THE COMPANY'S RIGHT TO VARY QUANTITIES

The Company reserves the right to vary the quantity i.e. increase or decrease the Numbers/ quantities without any change in terms and conditions before the award of Contract. Further BRPL may increase or reduce the area/ scale of operations / increase or decrease the Numbers/ quantities after the start of work execution under the contract and the size of contract / contract value shall be adjusted accordingly. In case of decrease in base resources decided mutually then contract value will be adjusted accordingly.

28. LETTER OF INTENT/ NOTIFICATION OF AWARD

The letter of intent/ Notification of Award shall be issued to the successful Bidder whose bids have been considered successful for award of work/order.

The successful Bidder shall be required to furnish acceptance of LOI / notification of award within 7 days of issue of the letter of intent /Notification of Award by Company.

29. CORRUPT OR FRAUDULENT PRACTICES

- 29.1. The Company requires that the Bidders observe the highest standard of ethics during the entire period of work execution under the Contract. In pursuance of this policy, the Company:

- (a) Defines, for the purposes of this provision, the terms set forth below as follows:

"Corrupt practice" means behaviour on the part of officials in the public or private sectors by which they improperly and unlawfully enrich themselves and/or those close to them, or induce others to do so, by misusing the position in which they are placed,

and it includes the offering, giving, receiving, or soliciting of anything of value to influence the action of any such official in the procurement process or in contract execution; and "Fraudulent practice" means a misrepresentation of facts in order to influence a award process or the execution of a contract to the detriment of the Company, and includes collusive practice among Bidders (prior to or after Bid submission) designed to establish Bid prices at artificial non-competitive levels and to deprive the Company of the benefits of free and open competition.

- (b) Will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question;
- (c) Will declare a firm ineligible either indefinitely or for a stated period of time, to be awarded a contract if it at any time determines that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing, a contract.

29.2. Furthermore, It shall be the responsibility of the Bidders to read and understand & aware of the provision stated in the Terms and Conditions of tender before participating in the tender.

30. PROCESS TO BE CONFIDENTIAL

Information relating to the examination, clarification, evaluation and comparison of Bids and recommendations for the award of a contract shall not be disclosed to Bidders or any other persons not officially concerned with such process. Any effort by a Bidder to influence the Company's processing of Bids or award decisions may result in the rejection of the Bidder's Bid.

SECTION – III : SPECIAL CONDITIONS OF CONTRACT
(SCC)

SECTION – III:**SPECIAL CONDITIONS OF CONTRACT (SCC):**

These Special Conditions of Contract (SCC) shall be read in conjunction with the Terms and Conditions of the Contract, General Conditions of Contract (GCC), Scope of Work and other documents forming part of the contract wherever the context so requires. Notwithstanding the subdivision of documents into separate sections and volumes, every part of each such document shall be deemed to be supplementary to and complementary of every other part.

1. DEFINITIONS

ENGINEER IN-CHARGE (EIC) / OFFICER-IN-CHARGE (OIC)

The term "Engineer-in-charge (EIC)/Officer-in-Charge (OIC)" shall mean the Company's nominated representative for the purpose of supervision of the execution of the Contract. The same shall be mentioned in the Contract.

2. SCOPE OF WORK

The scope of work to be carried out by the contractor shall be repairing/servicing of Distribution Transformers, up to 1600 KVA as detailed in enclosed Section-IV at BRPL's workshop & on-site DT Filtration work at BRPL locations.

All the manpower, tool and tackles are included in your scope of work. All the material required for repairing work shall be arranged by BRPL separately (Including insulated conductor, Oil etc).

The contractor's scope shall also include handling of waste material generated during the process of trf. Repairing/ Servicing. This shall include transportation of the waste material from workshop and disposal of the waste material i.e. incineration through an agency having authorized licensee from pollution control board.

The contractor's scope shall also include the Onsite Distribution Transformer Filtration work. The detailed scope of work as enumerated in **Section – V**.

3. EFFECTIVE DATE, TIME AND VALIDITY

- i. The order/agreement shall become effective for all purposes from the date to be specified under the agreement and continue to remain in force for the period of three (3) years. Notwithstanding the continuous/periodic review/assessment of contractor's performance by BRPL, at its discretion, the annual performance of the Contractor will be evaluated /reviewed year on year basis after completion of every year for continuity of validity of the agreement.
- ii. That further Renewal and extension of the agreement shall be the sole prerogative of BRPL. BRPL reserves the right to renew the agreement.
- iii. Illustrative Conditions for Renewal and Extension of Agreement Beyond Agreement Duration:

BRPL may, at its sole discretion, consider renewal and extension of the agreement

beyond agreement duration. Such a decision for extension, if envisaged, may be taken 1 month before the expiry of the agreement. However, BRPL may, at its discretion, renew even within One Month of expiry of agreement. BRPL reserves the right not to renew and extend the agreement beyond agreement duration.

- iv. BRPL shall notify the Contractor of any possible extension or request the Contractor to furnish additional information, as may be required, for granting such extension.
- v. No claim including retention except BG shall be processed after 1 year of date of completion mentioned in the work order (Herein after referred as "claim period") and vendor shall submit the approved claim along with supporting documents required to release the payments within the claim period. For any exceptional cases which are beyond the control of contractor shall be dealt separately by committee comprising of HOD of respective dept & CFO and put up their recommendation for CEO approval.

4. ORDER VALUE

Value of the Contract will be contracted out on the basis of finalized rates.

The Contractor shall not be entitled to adjustment in the Service Fees during the term of this Agreement for increase due to

- (a) increased labour costs or costs related
- (b) to vehicles or other Equipment's provided,
- (c) changes in insurance premiums, and/or
- (d) changes in legislations or regulations relating to the Service.

5. RATES & ESCALATION

- i. The Rates/Agreement Consideration are firm and fixed for the Agreement period. The Rates shall not be subject to escalation or increases on any account/reason(s) whatsoever.
- ii. The rates set out above are also inclusive of reasonable incidental expenses incurred by Contractor on the following:
 - I. Cost of Labour, tackles and supervision.
 - II. All taxes and levies, including but not limited to GST, etc as applicable during the currency of the contract.
 - III. Mobile and Conveyance of the Contractor's employees up to place of work and/ or from one place to another place for carrying out the job.
 - IV. Uniform with all accessories for the team as per the sample decided.
 - V. Rates shall be valid for all heights and locations.
 - VI. All other expenses incidental to the job.
 - VII. The Company shall pay only once against the service provided irrespective of the fact that the Contractor might have to take more than one attempts for providing the service.
 - VIII. Compliance with all labour laws including Minimum Wage Act, Bonus Act, The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) ACT, 2013 etc in respect of employees engaged by the Contractor for the discharge of services as per this agreement.

6. CONTRACT CUM PERFORMANCE SECURITY BANK GUARANTEE (CPBG)

- i. Contractor shall furnish the CPBG in the prescribed format within 15 days from the date of issue of LOI / Work Order for due performance of the provisions of Work Order/Agreement.
- ii. The CPBG shall be of 10% of total yearly value of contract exclusive of taxes & duties and valid till end warranty period, plus three (3) months or latest RBI guidelines (if any) whichever is higher towards claim period, if not otherwise specified in agreement. This amount shall remain fixed during the currency of the agreement.
- iii. The CPBG shall be issued from any nationalized / scheduled bank as per company format.
- iv. The Company shall reserve the right to invoke the CPBG unconditionally and without recourse to the Contractor, if there is failure to perform any part of the Agreement for whatsoever reason. This clause is pertaining to performance of contractual obligations and the decision of Company shall be final in this regard.
- v. In the event of any claim or any other outstanding Contractual obligations remaining unfulfilled, the Contractor shall be required to extend the CPBG till the settlement of all claims and completion of all Contractual obligations at the cost and consequences of contractor.
- vi. In the event, in Company's sole judgement, the Contractor has fulfilled all its obligations under this Agreement, The CPBG shall be released without any interest after the expiry of CPBG and its claim period as mentioned above.
- vii. If the CPBG is or becomes invalid for any reason (other than its expiry), the Contractor shall immediately notify the Company/BRPL and provide within five (5) days a replacement CPBG in the form set out in the Contract/Agreement.
- viii. Not later than sixty (60) Business Days before the expiry of the CPBG, the Contractor shall, upon request of the Company/BRPL obtain extension of the validity of such CPBG for the period stated in such request by the Company/BRPL and provide a copy of such renewed CPBG.
- ix. It is Contractor's responsibility to incur charges / cost to maintain and for extension of CPBG without claiming reimbursement from the company/BRPL.

7. PAYMENT TERMS

- i. All monitoring, measurement, billing & payment processes shall be on IT enabled platform of BRPL as per Company's guidelines issued from time to time and bidders to ensure adherence.
- ii. Contractor shall upload correct monthly running bills along with all supporting documents in online BTS (Bill Tracking Systems) software or any other IT enabled platform of BRPL as per Company's guidelines issued from time to time for certification / approval purpose and bidders to ensure adherence. Further the




BSES Rajdhani Power Ltd.

contractor shall also submit original bill (hard copy) along with all supporting documents at Vendor Support Cell of BRPL. The bills shall be made in favor of BSES Rajdhani Power Ltd, BSES Bhawan, Nehru Place, New Delhi - 110019.

- iii. 100% payment shall be made to you within 30 days on submission of monthly bills for repaired Transformer at our workshop and on submission of your Bill duly certified by Engineer-in-charge.
- iv. The billing period shall be till the end of the calendar month for all the bills.
- v. The bill shall consist of the prescribed documents on standard stationary designed by the Company. Contractor shall collect the details of such documents and formats from the Company.
- vi. Contractor shall, at no point of time, claim or have the right to claim any additional fees, expenses or charges of any nature whatsoever, other than the Rates set out in the contract.
- vii. The company may modify the procedure for the submission of bills. The Contractor shall be obliged to submit its bill as per the procedure stipulated by the company from time to time.

8. PENALTY

- i. Penalty related to score card shall be levied as below mentioned in Penalty.
- i. Penalty related to HR issues & ID Cards shall be applicable as defined in GCC.
- ii. Penalty for noncompliance of statutory regulations shall be applicable as defined in GCC.
- iii. Penalty for misconduct/failure in performance of task under the agreement shall be applicable as defined in GCC.
- iv. Penalty for violation of safety & quality norms shall be applicable as defined in Annexure-IV, EHS Conditions of the Contract.

 BSES Rajdhani Power Ltd	BSES RAJDHANI POWER LTD BSES BHAWAN, NEHRU PLACE NEW DELHI - 110019	Document No	
		Rev No	
		Effective Date	
Dept :Transformer Workshop		Location:Dwarka Sec 11	
EXTERNAL PROVIDER PERFORMANCE ASSESSMENT SUMMARY (SERVICES)			
Vendor Name : XXXXXXXXXXXX		Details of Services : Performing Servicing & Repairing Work in DT's as per RC no XXXXXX	
Details of Performance Assessment : XXXXXXXX To YYYYYYY		Date :	

Sr.No.	Head	Evaluation Criteria	Points to be evaluated	Total Marks	Marks Obtained	% Marks
1	Quality	Compliance to Requirements (PO /WO, as applicable)	Providing of Man Power for Servicing & Repairing Work as per Contract order	20		0.00%
			Providing T & P for execution of Work	10		0.00%
			Providing Safety PPE as per compliance	10		0.00%
			Providing skill Worker as per requirement	5		0.00%
		Quality of Services	Failure rate of Repaired Transformer	5		0.00%
			Workplace Management (5S sustainance)	5		0.00%
		Technical Competence	Skill of Worker	5		0.00%
2	Delivery	Adherence to Work Schedule	Repairing TAT	10		0.00%
			Declaring Status of DT's received from Division	5		0.00%
		Billing	Timely submission of Bill	3		0.00%
			Accuracy	2		0.00%
3	Communication	Response Time	Issue related to Servicing & Repairing work	4		0.00%
4	Compliances	Compliance to all - legal requirements	Labor license	1		0.00%
			Electrical License	1		0.00%
			Safety Compliances	1		0.00%
			ESI & PF	1		0.00%
			Group Insurance	1		0.00%
			ECS report	1		0.00%
5	Co-operation	Suggestion	Acceptance towards area of improvement	5		0.00%
		Behaviour	With Staff	5		0.00%
Total				100	0	0.00%
Remarks -						
Prepared by :			Reviewed by:		Approved by :	

(In charge Testing)		(In charge Quality & Design)	
(In charge Store)	(In charge Production)	(In charge safety & logistic)	(In-charge Workshop)
Note- 1) $\geq 90\%$ - Very Good 2) 80-90% - Satisfactory. 3) 60-80% - Average 4) $< 60\%$ - Unsatisfactory			

9. DERC GUIDELINES & REGULATIONS

The bidder shall make himself fully aware & familiarise with prevailing DERC guidelines / regulations.

10. INSURANCE POLICIES:

The contractor shall take suitable insurance policy for its men and materials (Term Insurance for life, GPA, Mediclaim policy, Workmen Compensation Policy etc.) as listed below for the resources deployed by him.

a) Term Insurance for life:

Before commencing the execution of the work the Contractor shall take Term Insurance Policy for life for the staff engaged/deployed by them for the work under agreement, to insure against any loss of life which may occur during the agreement for the work of the Company. The policy shall have coverage of Rs. 10 Lakhs.

b) Group Personal Accident Insurance:

Before commencing the execution of the work the Contractor shall take Accidental insurance policy for the staff engaged/deployed by him for the work under agreement, to insure against any loss of life which may occur during the agreement for the work of the Company. The policy shall have coverage of Rs. 5 Lakhs (Table C Death + Permanent Total Disability + Partial permanent Disability due to external accidents). Permanent total disability coverage shall be 125% of the basic sum assured of Rs 5 Lakh.

The Contractor shall be responsible for on the spot same day claim settlement with the victim's legal heirs without waiting for settlement by insurance claim and without any liability on BRPL. The premium amount for both the above policies shall be borne by the Contractor. The Contractor shall furnish copy of policy within 15 days of start of work under the contract.

c) Medical Insurance Policy:

Contractor shall take a mediclaim policy including family floater of minimum sum assured value Rs. 2.00 lakhs for the resources who are not covered under ESI.

d) Comprehensive Marine Storage cum Erection insurance policy:

Company shall take at his own cost Comprehensive Marine Storage cum Erection insurance policy for the total work. However, Contractor shall take at his own cost third party insurance and other suitable insurance policy for his own men and materials.

Please note that these insurance policies shall be taken in consultation with the company and a copy of these such insurance policies shall have to be furnished to

company within 15 days of the date of LOI/Order.

e) For all the insurance policies (whether taken by the Company or Contractor), the Contractor shall be responsible for settlement of claims with the underwriters without any liability on the company and will arrange replacements / rectification expeditiously without a waiting settlement of insurance claim, at contractor's own cost and this shall not entitle the Contractor for any extension of time.

11. GUARANTEE:

You shall guarantee for the repairing work carried out solely by you on the transformer for a period of 2 years from the date of handing over to workshop.

All repairs, modifications and replacements carried out by the Contractor to rectify any defects, deficiencies or damages shall be made to the satisfaction of the Company.

In case you failed to carry out repair within 60 days, we shall carry out the repairing at your cost.

12. JOINT INSPECTION:

In order to ascertain the suitability and economical viability of transformer for repairing joint inspection of Distribution transformer shall be carried out.

13. DELIVERY:

The transformer shall be repaired within 90 days from the date of receipt of conductor. This is the maximum time which will be allowed after which the LD shall be applicable. In one LOT maximum single phase transformers shall be 40 nos. and three phase transformers shall be 40 nos.

SECTION – IV: GENERAL CONDITIONS OF CONTRACT (GCC)

SECTION – IV**GENERAL CONDITIONS OF CONTRACT (GCC)**

This GCC shall form an integral part of the Agreement and will be of full force and effect as if they were expressly set out in the body of the Agreement.

Reference to any legislation or law to any provision thereof shall include references to any such law as it may, after the date hereof, from time to time, amended, supplemented or re-enacted, and any reference to a statutory provision, shall include any subordinate legislation made from time to time under that provision.

1. DEFINITION & INTERPRETATION**1.1 Definition**

In the Agreement (as defined below) the words and expressions defined below shall have the meanings assigned to them herein except where the context requires otherwise:

- 1.1.1 “Accounting Year” means the financial year commencing from 1 April of any calendar year and ending on 31 March of the next calendar year.
- 1.1.2 “Applicable Laws” means all Law / Laws in force and effect, as of the date hereof and which may be promulgated or brought into force and effect hereinafter in India including any revisions, amendments or re-enactments including without limitation regulations, rules and notifications made there under and judgments, decrees, injunctions, writs and orders of any court or regulators or quasi-judicial body or any appropriate authorities, as may be in force and effect during the subsistence of the Contract. It includes Law/Laws of Country/State legislation, statues, ordinance, notification, circular, regulations and other Laws, and bye Laws of any legally constituted public authority.
- 1.1.3 “Change in Law” means the occurrence of any of the following after the execution of agreement:
- (i) The enactment of any new Indian Law;
 - (ii) The repeal, modification or re-enactment of any existing Indian Law;
 - (iii) The commencement of any Indian Law which has not entered into effect until the date of performance the Contract;
 - (iv) Change in the interpretation or application of any Indian Law by a court as compared to such interpretation or application twenty-eight (28) days prior to the last date of submission of Tender;
 - (v) It also includes changes in the tax rates upward or downward.
- 1.1.4 “Change in Service” means any addition to, deletion from, suspension of or other modification, to the Services, or to the quality, function or as delineated in this agreement, including any such addition, deletion, suspension or other modification, which requires a change in one or more of the service specification and the completion schedule.
- 1.1.5 “Communication” means instruction or information or written notice issued on letter head or through electronic mail exchange between Parties and excludes verbal or short messaging services (SMS). The notice shall be served by delivering a copy by electronic mail, or registered post/speed post etc. Unless otherwise stated in the agreement, all communications to be given under the Contract shall be in writing. Communication may be sent to competent authority or authority delegated to such

- officer/employee. Communication shall be on letter head of Party signed by competent authority/authorized signatory of the Party.
- 1.1.6 “**Company/Owner/Purchaser/First Party** ” the terms used in this agreement shall refer to BSES RAJDHANI Power Limited (BRPL) having its office at BSES Bhawan, Nehru Place, New Delhi - 110019 and shall include its authorized representatives, agents, successors and assignees.
- 1.1.7 “**Contractor/Agency/Vendor**” means the successful bidder to whom this Agreement is awarded. It is entity named in the Execution Cover and includes assignees, administrator, executors, successors, associated company/subsidiary/joint venture/firm/representative of the Contractor. It is also termed as ‘Contractor’ or ‘Agency’.
- 1.1.8 Contract” /” Agreement”/”Work Order” means the agreement between the Company and the Contractor for the performance of the Services, including the Contract / Agreement/ Work Order duly signed and executed between the Parties, the letter of acceptance, the Conditions of Contract, the schedules, Annexures, the Company/BRPL’s requirements, including but not limited to the tender, other tender documents and such further documents which are listed in the Contract / Agreement/Work Order and includes any amendment thereto made in accordance with the provisions hereof giving binding effect to the terms and conditions agreed by the Parties. This includes Work Order / Letter of Intent(LOI) issued to the Contractor by the Company/BRPL.
- 1.1.9 “Agreement Period” shall mean duration of Services to be performed and includes extension thereof after mutual consent of both Parties.
- 1.1.10 “Agreement Value/Consideration” means the price of the defined Services including taxes payable to the Contractor for the performance of the Services subject to such additions thereto and deductions there from as may be made under the provisions of this Agreement. The Agreement Value is in consideration of providing the Service by the Contractor as per scope of work and as per Service specifications stipulated in the Agreement; the Agreement Value includes all and any fees, charges, local cess, taxes (GST and Income Tax), levies together with all cost and expenses. The Agreement Value may also term as ‘Service Fee(s)’ or ‘Agreement fees’/Consideration elsewhere in the Agreement. Agreement Value is fixed lump sum for the Agreement Period unless mentioned in Agreement elsewhere.
- 1.1.11 “Force Majeure” shall have the meaning as ascribed in this agreement and annexures thereto.
- 1.1.12 “Good Industry Practice” means the exercise of the highest degree of skill, diligence, prudence and foresight in compliance with the obligations under the Contract which would be expected from a skilled and experienced Contractor engaged, being internationally accepted and customized in day to day performance in industry including for the supply of Manpower.
- 1.1.13 “HSE Conditions” shall mean the BRPL’s health, safety and environment conditions containing the requirements and conditions to be met with respect to safety, health and environment.
- 1.1.14 “KPI” shall mean Key Performance Indicator as set out in the Contract/Agreement, its schedules/annexures etc. The performance of the Manpower employed by the Contractor for execution of Services shall be measured through KPI. The payment to Contractor shall be based on Manpower’s performance as measured through KPI. It includes metrics in numerical, frequency and measuring process. Total manpower shall be monitored & calculated skill wise but it will be cumulative on monthly basis
- 1.1.15 “Manpower” means a person/s, labour (including Contractor’s staff / personnel) known, introduced, security personnel employed and deployed by the Contractor in Contractor’s provision of the Services who has skill, efficiency and mannerism to

execute, perform Services under this Contract as per Scope Of Work of the Contract. The Manpower deployed shall have valid licenses, PAN card details / KYC information.

- 1.1.16 “Contract cum Performance Bank Guarantee (CPBG)” means the bank guarantee to be procured in accordance with terms of agreement for the performance of the Contractor’s obligations under the Contract. The CPBG format is furnished in the Annexure, annexed to agreement.
- 1.1.17 “Service(s)” / “Works” shall mean Company/BRPL’s requirements describing in detail including the nature of the Services and activities to be performed by the Contractor and its Manpower, in accordance with specifications, the duration of such requirement, and Services performed, the expected time of commencement and completion, detailed responsibilities and other relevant particulars. It is ‘scope of work’ which is to be executed, performed successfully and satisfactorily by the Contractor in accordance with the Contract and ancillary services as may be Communicated by the BRPL from time to time under the Contract Period.
- 1.1.18 “Site” means the designated place/office or establishment or construction site, office, branch, including right of way and/or places provided by the BRPL where the Services is to be executed and any other place as may be specifically designated in the Contract/Agreement as forming part of the Site or designated as such by the Company/BRPL.
- 1.1.19 “Sub-Contractor” means a Sub-Contractor whom a part of the Contract is Sub Contracted by the Contractor with the prior written approval of the Company/BRPL, and the permitted legal successors in title to such person, but not any assignee of such person.
- 1.1.20 “Sub-Contract” shall mean obligations under the Contract have been awarded by the Contractor to Sub-Contractor.
- 1.1.21 “Tax Invoice” / “Running Bill” (RA Bill/bill) shall have the meaning ascribed to it under GST Laws.

1.2 Interpretation

In the Contract except where the context requires otherwise:

- 1.2.1 Words indicating one gender include all genders
- 1.2.2 “Written” or “in writing” means hand-written, written, or electronically made and resulting in a permanent record
- 1.2.3 Any reference to any provision of an act of Parliament or of a state legislature shall be construed, at the particular time, as including a reference to any modification, extension or re-enactment thereof, to all instruments, orders or regulations then in force
- 1.2.4 The singular shall include plural and vice versa, and words denoting natural persons shall include partnerships, firms, companies, corporations, joint ventures, trusts, associations, organizations or other entities
- 1.2.5 The headings are inserted for convenience and shall not limit, alter or affect the meaning of the Contract.
- 1.2.6 The terms defined in schedule and the BRPL's Requirements shall have the same meaning ascribed thereto when used elsewhere in the Contract and vice versa;
- 1.2.7 The words “include” and “including” shall be construed without limitation
- 1.2.8 The schedules/annexures shall form an integral part of the Conditions of Contract and shall be in full force and effect as though they were expressly set out in the body of the Conditions of Contract.
- 1.2.9 The word “consent” wherever used, shall mean prior written consent;

- 1.2.10 In the event any portion or all of the Contract is held to be void or unenforceable, the Parties agree to negotiate in good faith to arrive at an amicable understanding which shall accomplish the intent of the Parties as originally set forth in the Contract;
- 1.2.11 No failure on the part of any Party to exercise, and no delay in exercising, any right hereunder shall operate as a waiver thereof, and no single or partial exercise of any such right shall preclude any other or further exercise thereof or the exercise of any other right
- 1.2.12 References to recitals, Articles or schedules in the Contract shall, except where the context otherwise requires, be deemed to be references to recitals, Articles and schedules of or to the Contract; and
- 1.2.13 In case the day on or by which any thing is to be done is not a Business Day, that thing must be done on or by the immediately occurring next Business Day

2. PRIORITY OF CONTRACT DOCUMENTS

The several documents forming the Agreement are to be taken as mutually explanatory of one another, but in case of ambiguities or discrepancies, the same shall be explained and adjusted by the company, who shall, accordingly, issue suitable instructions thereon to the Contractor. In such event, unless otherwise provided in the agreement or explained by way of instructions by the company, as mentioned above, the priority of the documents forming the Agreement shall be as follows:

- i) Contract Agreement/Work Order.
 - (a) Special Conditions of Contract
 - (b) General Conditions of Contract
- (ii) The Letter of Acceptance/ Intent
- (iii) Agreed Minutes of the Tender Negotiation Meetings
- (iv) Agreed Minutes of the Tender Technical Meetings
- (v) The Priced Bill of Quantities
- (vi) The Technical Specifications / Scope of work
- (vii) The Tender document, including all Appendices and/or Addenda, Corrigendum the latest taking precedence.

In the event of any conflict between the above-mentioned documents, the more stringent requirement or conditions which shall be favorable to the company shall govern and the decision of company/BRPL shall be final and binding upon the parties.

3. AMENDMENT

Any modification, amendment or other change to the Agreement shall be affected only by a written instrument signed by the authorized representatives of both, the Company and the Contractor.

4. LANGUAGE AND MEASUREMENT

All correspondence and documents relating to this order placed on the Contractor shall be written in English language. Metric System shall be followed for all dimension, units etc.

5. EXAMINATION OF SITE & LOCAL CONDITIONS

The contractor is deemed to have visited all the sites that come under Company's licensed area under the Contract and therefore, ascertained all site conditions and information pertaining to the services to be provided under this contract. The company shall not accept any claim whatsoever arising out of the difficulties at site/terrain/local conditions, if any.

6. TAXES & DUTIES

- (i) Prices shall be inclusive of all taxes and duties including labour cess (except GST). However, Income Tax(TDS) as per applicable rate in accordance with Income Tax Act will be deducted from contractor's bills.
- (ii) GST at actual shall be paid extra on submission of GST Registration and self-declaration on Contractor's letter head stating that you have deposited/or will deposit the Tax as per the applicable GST laws. Contractor shall furnish its GST registration number.
- (iii) Any statutory variations i.e. increase/decrease in Taxes / Duties introduced by central Govt. / State Govt. shall be reimbursed/recovered to/from Contractor against documentary evidence and proof.
- (iv) As Per Notification No. 39/2021 # Central Tax dated 21st December, 2021 w.e.f 01/01/2022 registered person (ie, Recipient/Purchaser) can avail tax credit on those invoices only which have been reflected in GSTR 2A or GSTR2B (it means 100% matching of invoice is required). Also, GST has to be deposited by Supplier/Contractor by filing of GSTR- 1 and GSTR-3B.
- (v) In view of above, if the same is not complied with by the supplier/Contractor and the Recipient/Purchaser is not in position to avail / utilize Input Tax Credit due to non-compliance or non-filing of GSTR-1 and GSTR-3B for the month/quarter (as applicable) in which the supply was made, then Recipient/Purchaser has right to hold 100% GST amount from next payment due of the subsequent month till the time default is not cured.
- (vi) For releasing of the payment kept on hold on account of non-compliance of GST Act, supplier/Contractor shall submit payment proof i.e GST Portal screenshot reflecting name of Recipient/Purchaser along with GSTR-1 and GSTR-3B for month/quarter (as applicable) in which the same has been discharged. Payment shall not be released, till the time necessary proof showing the discharge of GST liabilities by the contractors for the period in default are submitted to the Company.
- (vii) Further, the recipient/purchaser shall also be entitled to recover any financial loss suffered by the Company (including tax, interest, penalty and lapse of input credit) due to non-compliance or non-filing of GSTR-1 and GSTR-3B by the supplier/Contractor.
- (viii) In case where delivery of goods is being made on FOR site basis, the Supplier/Contractor is responsible to comply with rules applicable for E-way bill. Any violation in provision of E-way Bill will attract penalty and seizure of Transit Material. Any Penalty and Pre-Deposit due to violation of rules/provision shall be paid and borne by Supplier/Contractor. Also, Supplier/Contractor is responsible to get the goods released from the concerned authority. Delay in supply due to seizure of goods shall attract liquidated damages as per Order / Agreement provisions.

7. PAYMENT

- 7.01 All monitoring, measurement, billing & payment processes shall be on IT enabled platform of BRPL as per Company's guidelines issued from time to time and bidders to ensure adherence.
- 7.02 Contractor shall upload correct monthly running bills along with all supporting documents in online BTS (Bill Tracking Systems) software or any other IT enabled platform of BRPL as per Company's guidelines issued from time to time for certification / approval purpose and bidders to ensure adherence. Further the contractor shall also submit original bill (hard copy) along with all supporting documents at Vendor Support Cell of BRPL. The bills shall be made in favour of BSES Rajdhani Power Ltd, Nehru Place, New Delhi – 110019.
- 7.03 100% payment shall be made to you within 30 days on submission of monthly bills for repaired Transformer at our workshop and on submission of your Bill duly certified by Engineer-in-charge.
- 7.04 Company shall make payments, without any interest/charges and after deduction of taxes, penalties as applicable, against the bills within 30 days from the date of receipt of the bills, duly verified and certified by Engineer in-Charge.
- 7.05 The billing period shall be till the end of the calendar month for all the bills.
- 7.06 The bill shall consist of the prescribed documents on standard stationary designed by the Company. Contractor shall collect the details of such documents and formats from the Company.
- 7.07 The Contractor shall submit to the Company proof of all taxes paid, PF / ESI deposited & Employee salary paid in previous month along with the bills of the current month.
- 7.08 Notwithstanding anything with the release of payment of bills by the Company to the Contractor, the Contractor shall at all times ensure the due and timely payment of wages to all persons, including workmen, employed by the Contractor pursuant to this Agreement and compliance with other applicable statutory requirements within time limits. Nothing contained herein shall establish any link between release of payment of the bill by the Company to the Contractor and the payment of any salary, wages or any other dues whatsoever by the Contractor to its employees and workmen.
- 7.09 Contractor shall, at no point of time, claim or have the right to claim any additional fees, expenses or charges of any nature whatsoever, other than the Rates set out in the contract.
- 7.10 The company may modify the procedure for the submission of bills. The Contractor shall be obliged to submit its bill as per the procedure stipulated by the company from time to time.

8. TAX INVOICE SUBMISSION PROCEDURE AND CERTIFICATION

- 8.1 Tax Invoice shall be submitted to the Company for certification. Contractor must pay due attention for submission of Tax Invoice in time and along with relevant Documents to Company.
- 8.2.1 Tax Invoice shall be certified by Company after verifying relevant original Documents Submitted by Contractor. If original Document associated with Tax Invoice is misplaced or lost during transit or for any genuine reason(s) attributable to Contractor, the reason(s) should be informed to Company in writing in stipulated period as instructed by Company. A true copy of certified Document with an indemnity bond or Bank Guarantee, as the case may be, must be submitted in the format provided by the Company.

- 8.2 Incomplete Tax Invoice will not be considered for processing of payments in terms of the Contract. Company reserves right to recover payable amount or part of Tax Invoice from available financial security or other dues of the contractor with the Company. Contractor shall be paid in terms of the Contract based on certification of Tax Invoice along with associated relevant Document(s) by the Company only.

9. TIME ESSENCE OF CONTRACT

Time is the essence of the contract and the contractor shall be responsible for performance of his works in accordance with the specified schedule. If at any time, the contractor is falling behind the schedule for reasons attributable to him, he shall take necessary action to make good for such delays by increasing his work force or by working overtime or otherwise to accelerate the progress of the work and to comply with schedule timelines and shall communicate such actions in writing to the company, to the satisfaction of the Company that his action will compensate for the delays. The contractor shall not be allowed any extra compensation for such actions.

Time shall be the essence of the Contractor. Contractor shall complete his work in accordance with the specified time-lines/ Schedules as per the terms of the contract or as may be instructed by the Company from time to time.

10. LIQUIDATED DAMAGE

- 10.1 If the work under the agreement is not carried out to the satisfaction of the authorized personnel/Engineer – in- charge of BRPL including events of delay for reasons attributable to the Contractor, the Contractor shall be liable to pay and/or reimburse to the Company a sum:
- a) Equivalent to charges for completion /rectification of work plus 30% overhead charges, which will be recovered from the Contractor's invoice/outstanding payment/CPBG;
 - b) Equivalent to the penalties defined in various clauses of tender/contract.
- 10.2 The parties agree that the above amounts, including the amounts set out in the provisions relating to the penalty, are a reasonable estimate of the additional expenses required to be incurred by the Company due to the breach by the Contractor of the terms and conditions of this agreement. The Company shall be entitled to set off the entire amounts due from the Contractor against the amount payable by Company to the Contractor and CPBG.
- 10.3 The delivery period indicated above shall be firm. In case of a delay in repairing of the damaged transformer, for the reasons attributable to the Bidder, you shall be liable to pay us by way of liquidated Damages @ 1 % of the repairing cost of the individual Transformer for each weeks delay or part thereof subject to a maximum of 10%.

11. INSPECTION & QUALITY CONTROL

Inspection shall be performed by BRPL or its appointed authorized inspection agency. The contractor at his sole expenses shall correct defective works. Such rectification needs to be done / completed within the timelines specified by BRPL.

12. REPORTS AND INFORMATION

The Contractor shall be obliged to submit or furnish to Company, all or any information as desired by company, in the form of a report or otherwise. The report may be required at regular interval as specified/required by company. The information shall be provided in a format to be specified by the company to the Contractor. However, company, reserves the right to revise this format which would be communicated to the Contractor and it shall be valid and binding obligation on the Contractor to submit the desired information in the revised format.

13. STATUTORY OBLIGATIONS

The Contractor shall ensure the due compliance of all the applicable statutory acts, including but not limited to the following acts, where special attention of the Contractor is required to be drawn towards the compliance of provision (along with the latest amendments/additions) including any statutory approval required from the Central/State Governments, Ministry of Labour.

- The Child Labour (Prohibition and Regulation) Act, 1986.
- The Agreement Labour (Regulation and Abolition) Act, 1970.
- The Employee's Pension Scheme, 1995.
- The Employee's Provident Funds and miscellaneous provisions Act, 1952.
- The Employees State Insurance Act, 1948.
- The Industrial Disputes Act, 1947.
- The Maternity Benefit Act 1961.
- The Minimum Wages Act, 1948.
- The Payment of Bonus Act, 1965.
- The Payment of Gratuity Act, 1972.
- The payment of Wages Act, 1936.
- The Delhi Shops & Establishment Act, 1954.
- The Workmen's Compensation Act. 1923.
- The Company's Liability Act, 1938.
- The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013
- The Delhi Preservation of Trees Act 1994

Further the Contractor shall be liable to comply with all the amendment in existing acts / upcoming new comprehensive labour acts/codes related to applicable labour laws.

The Contractor shall, prior to commencement of the jobs under this agreement, furnish to the Company the Registration No and Codes of permanent Provident Fund and ESI of its employees.

Contractor shall bear the entire responsibility, liability and risk relating to coverage of its workforce under different statutory regulations including Workmen's Compensation Act, ESI Act, Factories Act 1948, the Agreement Labour (Regulation and Abolition) Act 1970, as amended from time to time, and any other relevant laws/regulations as the case may be. Contractor shall also be solely responsible for the payment of all benefits such as Provident Fund, Bonus, Retrenchment

Compensation, leave etc. applicable as per the various statutory laws/regulations and shall keep the Company indemnified in this regard against any claim. The Company shall be entitled to deduct from any money due to or become due to Contractor, any money paid or payable by way of compensation as aforesaid or cost or expenses in connection with any claims thereto and Contractor shall abide by the decision of the Company as regards the sum payable by Contractor under the provisions of this clause

The Contractor shall obtain all registration/permissions licenses etc., which are/may be required under any labour or other legislations for providing the services under this Agreement.

In case it is desired by any Labour authorities to produce the records with respect to salary/ PF/ESI/EDIL/Bonus etc., the said record/register will be made available by the Contractor.

The contractor shall follow all law of the land and prevailing orders issued by various Govt. Departments like Dept. of Power / DERC/ NGT/Dept. of Forest/ Dept. of Environment / DPCB / CPCB/ Court orders etc.

14. REPRESENTATION, WARRANTIES AND GUARANTEES

The Contractor hereby represents warrants and guarantees that:

- 14.1 It is a legally recognized entity under the laws of India;
- 14.2 The Agreement contains valid and binding obligations and is enforceable in accordance with the terms hereof;
- 14.3 It has studied the technical feasibility, Site conditions and other prevailing conditions and all other operational details and based on these studies carried out, has agreed to provide to the Company the services as contemplated in this Agreement;
- 14.4 It has appraised itself of all applicable rules and regulations, and shall at all times comply with such rules and regulations;
- 14.5 It shall procure vehicles and hire manpower suitable for the purposes of rendering services as contemplated in this agreement;
- 14.6 The Services would be conducted in a safe and efficient manner at the Site and at all times in compliance with Good Industry Practices and requirements of the Company, and in any event, in accordance to this Work Order/agreement;
- 14.7 It shall procure all consents, licenses, permits, approvals and certificates and authorizations as may be required from any governmental authority for the performance of services at the Site;
- 14.8 It shall duly pay the duties, taxes and levies as are set out in this agreement or otherwise, which are to be paid by the Contractor;

- 14.9 There is no action, suit or proceeding, at law or in equity, or to the best of knowledge of Contractor, any official investigation before or by any governmental authority, arbitration tribunal or other body pending or, to the best of its knowledge, threatened against or affecting it or any of its property, rights or assets, which could reasonably be expected to have material adverse effect on its ability to perform its obligations under this Agreement or on the validity or enforceability of this agreement.

15. EVENTS OF DEFAULTS

Company may, without prejudice to any of its other rights or remedies under the Contract or in law, terminate the whole or any part of this Contract by giving written notice to the Contractor, if in the opinion of Company, contractor has neglected to proceed with the Contracts with due diligence or commits a breach of any of the provisions of this Contract including but not limited to any of the following cases:

- 15.1 Failing to complete execution of Contract as per the terms and conditions specified in the Contract.
- 15.2 Failing to complete Contracts in accordance with the approved schedule of Contract.
- 15.3 Failing to comply with any reasonable instructions or orders issued by Company in connection with the Contract.
- 15.4 Failing to comply with any of the terms or conditions of this Contract.
- 15.5 In the event Company terminates this Contract, in whole or in part, on the occurrence of any event of default, Company reserves the right to engage any other vendor or agency to complete the Contract or any part thereof, and in addition to any other right Company may have under the Contract or in law including without limitation, including the right to penalize for delay under clause "Liquidated Damage" of this Contract, the contractor shall be liable to Company for any additional costs that may be suffered/borne by Company for the execution of the Contract.
- 15.6 Failure on the part of the Contractor to maintain its confidentiality obligations and or compromising its integrity, which are required to be of highest standards, in so far as the present scope of work is concerned.

16. RISK & COST

If the Contractor fails to execute the work as per specification/Agreement/as per the direction of Engineer-in-charge within the scheduled period and/or even after the extended period, the company shall be having the right to cancel/terminate the agreement and the company reserves the right to get the work executed from any other source at the Risk & Cost of the Contractor. The Extra Expenditure so incurred shall be debited to/recovered from the Contractor.

17. LIMITATION OF LIABILITY

- 17.1 The Contractor's liability (except Third Party Liability; covered under the agreement and addendums thereto) for all damages, losses, acts or omissions, howsoever occasioned, shall not, at any time exceed an amount equivalent to Contract Value.

- 17.2 Notwithstanding anything stated in the agreement, the limitation of Liability shall not be available / applicable in case of wilful default/breach/negligent act/misconduct on the part of the Contractor and/or its employees.

18. TERMINATION

18.1 TERMINATION BY COMPANY FOR NON PERFORMANCE

During the course of the execution, if at any time the Company observe and forms an opinion that the work under the order is not being performed satisfactory and the performance of the Contractor not found satisfactory, the Company reserves its right to cancel/ terminate this Agreement giving 30 days' notice without assigning any reason and the Company will recover all damages including losses occurred due to loss of time from the Contractor. After termination of the agreement, the Contractor shall immediately stop all activities related to the work terminated. This is without prejudice to other rights under the terms of contract. The Contractor shall hand over the Company all drawing/documents prepared for this contract up to the date of cancellation of order.

18.2 PREMATURE TERMINATION

The order can be terminated by the Company before the expiry of its term under the following conditions:

- (i) The Contractor repudiates this order or otherwise evidences intention not to be bound by this order;
- (ii) The Contractor assigns, mortgages, or charges or purports to assign, mortgage, or charge any of its obligations or rights in contravention to the provisions of this order; or, transfers or negates any of its obligations in contravention to the provisions of this order.
- (iii) The Contractor breaches the Secrecy/Non-disclosure Clause/Confidentiality obligations.
- (iv) If at any stage during the tenure of the work order, Contractor is found to be involved or indulging or even attempting illegal, unlawful action or activities or some fraudulent or even trying to take or ask bribe from any customer or to give bribe official/staff or misuse or abuse any meter or property of the Company.
- (v) The Company shall be entitled to deduct from any money due or to becomes due to the Contractor, money paid or payable by way of compensation as aforesaid or cost or expenses in connection with any claims thereto. The Contractor shall abide by the decision of the Company as to the amount payable by the Contractor under the provision of this clause.

18.3 TERMINATION BY COMPANY FOR CONVENIENCE

The Company shall, in addition to any other right enabling it to terminate the Contract, have the right to terminate the Contract at any time without assigning any reason, by giving a written notice of minimum 30 days to the Contractor. The Contract shall stand terminated on the date as per the notice but such termination shall be without prejudice to the rights of the Parties accrued on and before the date of termination.

19. GOVERNING LAW AND ARBITRATION

- 19.1 Governing Law: This Work Order/Agreement shall be governed by the laws of India and each party submits to the exclusive jurisdiction of the courts in New Delhi.
- 19.2 Dispute Resolution Mechanism. All disputes and differences arising out of or in connection with this Agreement shall be resolved amicably by mutual discussion within 30 days. If the dispute cannot be resolved by mutual discussions and agreement, the parties will take such dispute to an arbitral panel comprising Sole Arbitrator jointly appointed by the parties to agreement.
- 19.3 In the event parties fail to appoint the sole arbitrator within 30 days from the date of request made by party, the Sole Arbitrator shall be appointed as per the provisions of The Arbitration and Conciliation Act 1996 as amended upto date. The arbitration shall be conducted in New Delhi in accordance with the provisions of the Arbitration and Conciliation Act 1996. The award of the arbitral panel shall be final and binding on all parties. The arbitration proceedings shall be conducted in English. The venue and seat of Arbitration shall be in Delhi Only. The cost of arbitration shall be shared equally between the parties unless otherwise directed by the Arbitrator.

20. ARBITRATION:

To the best of their ability, the parties hereto shall endeavour to resolve amicably between themselves all disputes arising in connection with the proposed Agreement. If the same remain unresolved, within fifteen (15) days of the matter being raised by either party, either party may refer the dispute for settlement by arbitration. The arbitration to be undertaken by a sole arbitrator to be appointed by the company. The decision of the arbitrator is final and binding upon both the parties. The arbitration proceeding shall be conducted in accordance with the provisions of the Indian Arbitration & Conciliation Act, 1996 and the venue of such arbitration shall be New Delhi only.

21. FORCE MAJEURE

21.1 General

An "Event of Force Majeure" shall mean any event or circumstance not within the reasonable control, of the Party affected, but only if and to the extent that:

- (i) Such event or circumstance, despite the exercise of reasonable diligence, could not have been prevented, avoided or reasonably foreseen by such Party;
- (ii) Such event or circumstance materially and adversely affects the ability of the affected Party to perform its obligations under this agreement, and the affected Party has taken all reasonable precautions, due care and reasonable alternative measures in order to prevent or avoid the effect of such event on the affected party's ability to perform its obligations under this Agreement and to mitigate the consequences thereof. For the avoidance of doubt, if such event or circumstance would not have materially and adversely affected the performance of the affected party had such affected party followed good industry practice, such event or circumstance shall not constitute force majeure.

(iii) Such event is not the direct or indirect result of the failure of such Party to perform any of its obligations under this Agreement; and

(iv) Such Party has given the other Party prompt notice describing such events, the effect thereof and the actions being taken in order to comply the relevant clause

21.2 Specific Events of Force Majeure

Subject to the provisions of the agreement, Events of Force Majeure shall include only the following to the extent that they or their consequences satisfy the above requirements:

- (i) The following events and circumstances:
 - a. Effect of any natural element or other acts of God, including but not limited to storm, flood, earthquake, lightning, cyclone, landslides or other natural disasters, and\
 - b. Explosions or fires or flood
- (ii) Public disorder, insurrection, rebellion, sabotage, riots or violent demonstrations of a local character;
- (iii) Declaration of the Site as war zone.
- (iv) Any order, regulation, directive, requirement from any Governmental, legislative, executive or judicial authority.

21.3 Notice of Events of Force Majeure

If a force majeure event prevents a party from performing any obligations under the Agreement in part or in full, that party shall:

- (i) Immediately notify the other party in writing of the force majeure events within 2 working days of the occurrence of the force majeure event
- (ii) Be entitled to suspend performance of the obligation under the Agreement which is affected by force majeure event for the duration of the force majeure event
- (iii) Use all reasonable efforts to resume full performance of the obligation as soon as practicable
- (iv) Keep the other party informed of all such efforts to resume full performance of the obligation on a regular basis
- (v) Provide prompt notice of the resumption of full performance or obligation to the other party.

21.4 Mitigation of Events of Force Majeure

The Contractor shall:

- (i) Make all reasonable efforts to prevent and reduce to a minimum and mitigate the effect of any delay occasioned by an Event of Force Majeure, including applying other ways in which to perform the agreement;
- (ii) Use its best efforts to ensure resumption of normal performance after the termination of any Event of Force Majeure and shall perform its obligations to the maximum extent practicable as agreed between the Parties; and
- (iii) Keep the Company informed at regular intervals of the circumstances concerning the event of Force Majeure, with best estimates as to its likely continuation and what measures or contingency planning it is taking to mitigate and or terminate the Event of Force Majeure.

21.5 Burden of Proof

In the event that the Parties are unable in good faith to agree that a Force Majeure event has occurred to an affected party, the parties shall resolve their dispute in accordance with the provisions of this agreement. The burden of proof as to whether or not a force majeure event has occurred shall be upon the party claiming that the force majeure event has occurred and that it is the affected party.

21.6 Termination for Certain Events of Force Majeure

If any obligation of any Party under the Agreement is or is reasonably expected to be delayed or prevented by a Force Majeure event for a continuous period of more than 1 (one) month during the Term of the Agreement, the Agreement shall be terminated at the discretion of the Company and neither Party shall be liable to the other for any consequences arising on account of such termination.

The Company reserves the right to demand the Contractor's services on holidays as well as beyond the normal working hours.

The Contractor will ensure that none of their person is engaged in any unlawful activities subversive of the Company's interest failing which suitable action may be taken against the Contractor as per the terms and condition of this order.

The Contractor shall be liable for payment of all taxes and duties as applicable, to the State/ Central Govt. or any local authority.

The Contractor's employees shall not be treated as Company's employees / persons for any purpose whatsoever & facilities/ benefits applicable to the Company's employees shall not be applicable to Contractor's employees. If due to any reasons whatsoever the Company is made liable to meet any obligation under any of the laws & enactment etc, for any reason whatsoever the same shall be recovered from the Contractor either from the present and future amount payable to him or as per law.

22. NOTICE & COMMUNICATION

Any notice or other formal communication to be given under this agreement shall be in writing and signed by or on behalf of the party giving it and shall be sent by registered post, A.D. to the addresses of Contractor or BRPL as mentioned herein above or to any other addresses as agreed by the parties, in writing from time to time.

Any notice or other formal communication can also be sent through official e-mail ID of authorized person of Contractor or BRPL.

23. SAFETY CODE

23.1. The Contractor shall ensure adequate safety precautions at site, as required under the law of the land to facilitate safe working, during the execution of work under agreement/work order and shall be entirely responsible for the complete safety of their workmen as well as other workers at site and premises during performance of work under agreement.

23.2. The Contractor shall observe the safety requirements as laid down in the agreement and in case of sub-contract/assignment (only after written approval of company), it shall be the responsibility of Contractor that all safety requirements are followed by the employees and staff of the sub-contractor.

- 23.3. The Contractor employing two hundred employees or more, including employees deputed under agreement, shall have a safety officer in order to ensure the implementation of safety requirements of the agreement and if the Contractor having lesser number of employees, including agreement workers, shall nominate one of its employees to act as safety coordinator who shall liaise with the safety officer on matters relating to safety and his name shall be displayed on the notice board at a prominent place at the work site.
- 23.4. The Contractor shall be responsible for non-compliance of the safety measures, implications, injuries, fatalities and compensation arising out of such situations or incidents.
- 23.5. In case of any accident, the Contractor shall immediately submit a statement of the same with BRPL and the safety officer, containing the details of the accident, any injury or casualties, extent of properly damage and remedial action taken to prevent recurrence and in addition, the Contractor shall submit a monthly statement of the accidents to BRPL at the end of each month.
- 23.6. The contractor / safety officer shall be responsible for providing training to all staff & workers, safety compliances, testing and fitness of all T&P, PPE, annual safety audit reports etc. in line with CEA norms.

24. CONTRACTOR'S OBLIGATIONS

- 24.1 The performance of Services as completed by the Contractor shall be wholly in accordance with the Contract and fit for the purposes for which they are intended to and as defined in the Contract. The Services shall include any Service which is necessary to satisfy the Company's requirements and as implied by the Contract.
- 24.2 The Contractor shall execute the Services within the time frame for completion as specified in the order/agreement and Scope of Work. Without prejudice to the provisions of the Contract, before commencing the Services, the Contractor shall satisfy itself regarding the BRPL's requirements. The Contractor shall give notice to BRPL, within forty-eight (48) hours of the receipt of BRPL's requirements, of any error, fault or other defect in the BRPL's requirements or such items of reference.
- 24.3 The Contractor takes full responsibility for the adequacy and stability of Services to be performed at the Site.
- 24.4 The Contractor shall at all times endeavour to adopt best practices as is prevalent in like industry and shall always be required to achieve the desired quality and confirm to the schedule of Service(s) at no additional cost to the company/BRPL.
- 24.5 The Contractor is deemed to have satisfied itself as to the correctness and sufficiency of the BRPL's requirements and other terms of the Contract relating to its risks, liabilities and obligations set out in or implied by the Contract and all matters and things necessary for the proper performance of the Services.
- 24.6 The Contractor shall, whenever required by the BRPL, submit details of the arrangement and methods which the Contractor proposes to adopt for the

performance of the Services. No alteration to these arrangements or methods shall be made without the approval of BRPL.

- 24.7 Contractor agrees to provide all preliminary information or data as may be required by the Company/BRPL within fifteen days of issuance of the signed LOI/Work order or as per mutually agreed timelines.
- 24.8 In case the Contractor comes across with any ambiguity and/ or discrepancy in the BRPL's requirements, it shall immediately Communicate such ambiguity and/ or discrepancy to BRPL, for seeking appropriate instructions to resolve such ambiguities and discrepancies.
- 24.9 Contractor to maintain sufficient cash flow as working capital to meet daily expenses for the Manpower.
- 24.10 The Contractor shall not use the name of the company/BRPL in any manner for credit arrangement or otherwise and it is agreed that the company/BRPL shall not in any way be responsible for any debts, liabilities or obligations of the Contractor or its Manpower.

25. INDEMNITY

The Contractor shall indemnify, defend, save and hold harmless all directors, company and its employees against any and all suits, proceedings, actions, demands and third party claims for any loss, damage, cost and expense suffered by company on account of the negligence, act or omission inaction by the Contractor or its employees under this Agreement. Agencies shall also wholly indemnify and compensate company against any theft, misappropriation, fraudulent act or omission, any collusion with customer/s, intentional recording of incorrect reading/DATA, or any other offence under the applicable laws or breach of obligation under the present agreement, and would also render itself liable to appropriate legal action being initiated against it by company.

The Contractor shall also be responsible and liable to company for any loss or damage caused to company for any negligence or inaction, damage to the property of company caused by the Contractor or its employees.

26. SECRECY & CONFIDENTIALITY

- 26.1 The technical information, data and other related documents forming part of order and the information obtained during the course of investigation under this order shall be the Company's exclusive property and shall not be used for any other purpose except for the execution of the order. The technical information drawing, records and other document shall not be copied, transferred, or divulged and/or disclosed to third party in full/part, not misused in any form whatsoever except to the extent for the execution of this order.
- 26.2 These technical information, drawing and other related documents shall be returned to the Company with all approved copies and duplicates including data/drawing/plans as are prepared by the Contractor during the executions of this order, if any, immediately after they have been used for agreed purpose.

- 26.3 In the event of any breach of this provision, the Contractor shall indemnify the Company against any loss, cost or damage or claim by any party in respect of such breach.
- 26.4 The Contractor shall not use the name/logo/emblem of the Company in any manner either for credit arrangement or otherwise and it is agreed that the Company shall not in any way be responsible for the debts, liabilities or obligations of the Contractor and/or his employees.
- 26.5 The Contractor hereby covenant that the Contractor shall be responsible for theft, if any committed, by his staff and the Contractor shall indemnify Company from and against all claims, demands, actions, suits and proceedings, whatsoever that may be brought or made against the Company by or on behalf of any person, body, authority whatsoever and whomsoever and all duties, penalties, levies, taxes, losses, damages, costs, charges and expenses and all other liabilities of whatsoever nature which the Company may be liable to pay, incur or sustain by virtue of or as a result of the performance or non- performance or observance or non- observance by the Contractor of any of the terms and conditions of this agreement. The Company shall have full power and rights at its discretion to pay or defend or compromise any suits, claims or demands brought or made, whether pending or threatened touching upon this agreement as it may consider necessary or desirable and shall be entitled to recover from the Contractor all sums of money including all legal costs, charges and expenses incurred by virtue of any such compromises which shall not be called into question by the Contractor but shall be final and binding on the Contractor.
- 26.6 Contractor shall submit signed NDA as per the format 4.3 attached.

27. NON-EXCLUSIVITY

The award of the work order/agreement to the Contractor shall not preclude the Company from awarding the same order for similar work at the same rates, or on any terms and conditions to other party or parties. The Company at its discretion may place the order on any other party.

28. SEVERABILITY

If any provision of this Agreement is or becomes invalid or unenforceable by the courts of any jurisdiction to which it is subject, such invalidity or unenforceability shall not prejudice the remaining provisions of this Agreement, which shall continue in full force and effect.

29. ASSIGNMENT & SUBLETTING

The Contractor shall not, without company's prior consent in writing assign or sublet or transfer any portion of services awarded to the Contractor as envisaged herein and falling under this contract. Moreover, any such consent shall not relieve the Contractor from any obligation, responsibility, or duty under this Contract.

30. ASSIGNMENT BY THE COMPANY

The rights and obligations of BRPL under the Contract shall be assignable to Affiliates, associate company, joint venture or any other company including change in Management Control and BRPL's lenders without consent of the Contractor. Upon written notice of seven Business Days (07 days) by BRPL, the Contract shall be

deemed to have been assigned to the third party under this Article. This Article fulfils its meaning notwithstanding the notice is not accepted by the Contractor and BRPL shall not be obliged to the Contractor after seven days (07) of issue of any further notice.

31. NO JOINT VENTURE

The Contractor shall not constitute a joint venture, consortium or other unincorporated grouping of two or more Persons, following the execution of the Contract.

32. WAIVER OF RIGHTS

No delay or forbearance by company in exercising any right or power under this Agreement shall be construed as a waiver of such right or power, nor shall any single or partial exercise of such right or power preclude any further exercise of such right of power.

33. THE COMPANY'S RIGHT TO VARY QUANTITIES

The Company reserves the right to vary the quantity i.e. increase or decrease the Numbers/ quantities without any change in terms and conditions during the execution of the Order. BRPL may increase or reduce the area/ scale of operations after starting of execution of the contract and the size of contract may be adjusted accordingly.

34. VENDOR CODE OF CONDUCT

Contractor confirms to have gone through the Policy of BRPL on legal and ethical code required to be followed by Vendors encapsulated in the "Vendor Code of Conduct" displayed on the official website of BRPL (www.bsesdelhi.com) also, which shall be treated as a part of the agreement.

Contractor undertakes that he shall adhere to the Vendor code of Conduct and also agrees that any violation of the Vendor Code of Conduct shall be treated as breach of the agreement.

In event of any such breach, irrespective of whether it causes any loss/damage, company (BRPL) shall have the right to recover loss/damage including liquidated damages from Contractor.

The Contractor hereby indemnifies and agrees to keep indemnified the company (BRPL) against any claim/litigation/liability/penalty including litigation cost arising out of any violation of Vendor Code of Conduct by the Contractor or its officers, agents & representatives etc.

35. DISCLOSURE OF RELATIONSHIP

The Contractor acknowledges & undertakes that the Contractor or any partner of the Contractor or director of the Contractor is not related to any of the officers of the Company or the Company's Representative, or alternatively, is a close relative of an officer of the Company or the Company's Representative and has no financial interest/stake in the Company's business. The Parties agree that breach of the above provisions shall entitle the Company to terminate the Contract under Clause 23,

without payment of any compensation to the Contractor. The Contractor agrees and acknowledges and shall ensure that its employees, directors and partners do not develop any such interest during the Contract Period.

36. MSME

- 36.1 If the Contractor is covered under the definition of supplier/Contractor under the purview of Micro, Small & Medium Enterprises Development Act, 2006, it shall declare so at the time of its registration as vendor with the Company failing which it will be presumed that it is a non-MSME unit.
- 36.2 Contractor shall provide to Company the proof of classification of its enterprise and filing memorandum with the authorities concerned under the Micro, Small & Medium Enterprises Development Act, 2006 (herein referred to as "the MSMED Act") within one week of receipt of the Contract
- 36.3 The Contractor further declares and undertakes to intimate Company of any change in its status or constitution under this section from time to time under this Contract. The Contractor must provide MSME registration number along with PAN card and GST registration number on Tax Invoice failing which the Contractor shall not claim any benefit under the MSMED Act.
- 36.4 The Contractor to furnish the undertaking to the Company in this regard.

37. COVID GUIDELINES

Looking to the prevailing Covid19 situation, Contractor will ensure that the work carried out in the field by their staff shall be as per the guidelines issued by MHA / BRPL/ Engineer-in-charge from time to time. Further Contractor shall be required to provide to their staff masks/ sanitizers/ all PPEs required for working in Covid19 situation. The Contractor shall further ensure to work as per the guidelines issued by BRPL and the instruction of the Engineer in charge.

38. CLEANLINESS & PRECAUTIONS TO BE TAKEN WHILE DOING WORK AT SITE TO PREVENT DUST POLLUTION

All debris shall be removed and disposed of at assigned areas on daily basis. Surplus excavated earth shall be disposed of in an approved manner. In short, the contractor shall be fully responsible for keeping the work site clean at all times. In case of non-compliance, company shall get the same done at Contractor's risk and costs.

While carrying out any civil work including road/ pit digging, plinth/ fence making, road restoration etc. contractor shall adhere to below mentioned guidelines.

1. No construction material/ debris shall be stored on metalled road.
2. Wind breakers of appropriate height on all sides of ear marked area using CGI sheets shall be raised to ensure that no construction material dust fly outside ear marked area.

3. The construction material i.e. coarse sand, stone aggregates, excavated earth, cement and any other material to and from the site shall be transported under wet and covered condition to ensure their non-slippage en-route to avoid air contamination.
4. The contractor shall provide mask and helmet to every worker working on the construction site and involved in loading/unloading and carriage of construction material and construction debris to prevent inhalation of dust particles.
5. Over loading of vehicles shall be strictly prohibited
6. The construction material at site shall be stored under wet and covered condition.
7. The dumping sites for temporarily storing the excavated earth shall be properly leveled, watered and rehabilitated by plantation to avoid flying of dust.
8. The worker at the site shall be sensitized to adopt / observe the dust controlled measures in true spirit.
9. If any C&D waste is generated at site the same will be transported to the C&D waste site only and the record for the same will be maintained by the agency.
10. Wet jet in grinding and stone cutting is being permitted at site.
11. The necessary record for dust control is being maintained by the department on day to day basis and being monitored regularly.

GUIDELINES REGARDING INSPECTION & MAINTENANCE OF PITS/ DUG AREA WHILE DOING WORK AT SITE IN BRPL AREA

The contractor shall ensure strict compliance of the following directions:

- a) The sites of all manholes, pits, holes, tanks or any other opening in the ground of any kinds shall be regularly inspected and maintained.
- b) Schedule and protocols of inspections and maintenance shall be drawn up and notified to BRPL.
- c) These sites shall be cordoned off to render them inaccessible to the public.
- d) The existence of these sites shall be clearly & visibly marked by the display of signboards/signages.
- e) If they are required to be covered, it shall be ensured that the covers are in place.

The Execution vendors shall be responsible for all the preventive and protective environmental steps as per guidelines. Any violation from the above guidelines has been viewed very seriously by the authorities. Concerned agency is liable for the Penalties / other action by the authorities, The Agency shall indemnify BRPL from all liabilities on this account.

39. ENVIRONMENTAL, HEALTH & SAFETY

Contractor will make ensure that the Environment, Health & Safety (EHS) requirements are clearly understood and faithfully implemented at all levels at site as per instruction of Company. Contractors must comply with these requirements:

- a) Comply with all of the elements of the EHS Plan and any regulations applicable to the work
- b) Comply with the procedures provided in the interests of Environment, Health and Safety
- c) Ensure that all of their employees designated to work are properly trained and

competent

d) Ensure that all plant and equipment they bring on to site has been inspected and serviced in accordance with legal requirement and manufacturer's or suppliers' instructions

e) Make arrangements to ensure that all employees designated to work on or visit the site present themselves for site induction prior to commencement of work

f) Provide details of any hazardous substances to be brought onsite

g) Ensure that a responsible person accompanies any of their visitors to site

All contractor's staff are accountable for the following:

1. Use the correct tools and equipment for the job and use safety equipment and protective clothing supplied, e.g. helmets, goggles, ear protection, etc. as instructed

2. Keep tools in good condition

3. Report to the Supervisor any unsafe or unhealthy condition or any defects in plant or equipment

4. Develop a concern for safety for themselves and for others

5. Prohibit horseplay

6. Not to operate any item of plant unless they have been specifically trained and are authorized to do so.

18.1 Measures related to the Tree Pruning, excavation near tree and construction & demolition:

A. Tree Pruning, Planning, Installation and Maintenance of Utility Apparatus in proximity to trees shall be done mandatorily by ensuring the following prescribed measures:

Notwithstanding anything stated in the tender document, work contract or any other communication issued related to the performance of the work order awarded, it is clarified that the vendor and its associate/employees/worker, during the performance of work under this work order(s), shall ensure full compliance of the provisions of all environment laws/rules/directions by any authority including judicial authority/regulation related to excavation near tree and construction & demolition activity, and shall mandatorily comply the following instructions:

1) The permission of the Tree Officer shall have to be taken as a mandatory condition before the initiation of any civil work, which are likely to be made within a distance of 2mts from any existing tree. In case there is non-compliance of the aforesaid condition of taking permission from the Tree Officer, the same shall entail strict penalty. Contractors are advised to ensure due compliance with the directions.

2) Any exposed roots beyond 2 meters of the tree trunk, should be protected with dry sacking and backfilling must be done with a suitable manure mixture and/or the compost material mix as soon as possible on the completion of the works.

3) For any excavation to be carried out upto 3 meter from the tree trunk, manual methods (by use of hand) or by using trenchless techniques shall be preferred over use of a mechanical excavation.

4) No roots shall be cut during the excavation work.

5) Not to lean any materials against or chain mechanical plants to the trunk of the trees.

6) Avoid any soil contamination from oil, gasoline, paint and paint thinner or other chemicals.

7) All the electric wires and high tension cables and other apparatus relating to

supply of electricity shall permanently be removed from the trees branches.

Records to be maintained by the supervisor to demonstrate adherence to the guidelines for excavation in Proximity to the Trees:

1) Ensure pre and post photography and videography of the site demarcated for the excavation work and the same shall not be deleted/removed until securing the prior permission of the Circle head O&M.

2) While digging and upon exposure to the roots- take immediate photographs of the same and report the matter to senior officers for further guidance.

If any unauthorized layering of other cables is being carried out at the digging site by some other agency/person, then immediately capture photographs of the same and inform the seniors, who shall take suitable legal actions, if required, which includes intimating to tree officer about such unauthorized laying of wires by such agency.

B. DUST MITIGATION MEASURES FOR CONSTRUCTION & DEMOLITION ACTIVITIES

Any construction/demolition/excavation related activity performed in furtherance of the performance of work under award, be undertaken only after ensuring the Dust Mitigation Measures prescribed as follows:

1) Dust/wind breaking walls of appropriate height around the periphery of the construction site.

2) Installation of Anti Smog Gun(s) (for >20,000 m² built up area).

3) Tarpaulin or green net on scaffolding around the area under-construction and the building.

4) All vehicles including carrying construction material and construction debris of any kind should be cleaned and wheels washed.

5) All vehicles carrying construction material and construction debris should be fully covered and protected.

6) All construction debris and construction material of any kind should be stored on the site and not dumped on public roads or pavements.

7) No loose soil or sand or Construction & Demolition Waste or any other construction material which may cause dust, shall not be left uncovered.

8) No grinding and cutting of building materials in open area. Wet jet should be used in grinding and stone cutting.

9) Unpaved surfaces and areas with loose soil should be adequately sprinkled with water to suppress dust.

10) Roads leading to or at construction sites must be paved and blacktopped i.e., metallic roads (for >20,000 m² built up area).

11) Construction and demolition waste should be recycled on-site or transported to authorized recycling facility and due record of the same should be maintained.

12) Every worker working on construction site and is involved in loading, unloading and carriage of construction material and construction debris should be provided with dust-mask to prevent inhalation of dust particle.

13) Arrangement should be provided for medical help, investigation and treatment to workers involved in the construction of building and carry of construction material and debris relating to dust emission.

14) Dust mitigation measures shall be displayed prominently at the construction site for easy public viewing.

15) Ensure the compliance of all dust control measure.

It is clarified that BRPL has zero tolerance with respect to the non-compliance/breach of environment laws/rules/directions by any authority including judicial authority/

regulation. Accordingly, in case of breach by the vendor/its associate/employee/worker to the laws/rules as detailed above, shall be termed as serious breach to the terms of work order and BRPL shall be free to take all actions against vendor for such breach of contract including the termination of the said contract. Additionally, the vendor shall also be liable to indemnify BRPL/its Directors/Officers/Employees/Associates in full including the payment of all loss/penalties/compensation including environment compensation as imposed by any judicial/quasi-judicial citing/alleging such breach.

The vendor shall also be under a mandate to provide an Undertaking to BRPL, which includes that the excavation, tree pruning, construction and demolition work, if performed by such vendor, the same shall be in strict adherence of all environment Laws/rules/directions by any authority including judicial authority/ regulation and all the measures provided in work order/tender under the head/title "Measures related to the Tree Pruning, excavation near tree and construction & demolition".

40. ACCEPTANCE

Acceptance of the CONTRACT implies and includes acceptance of all terms and conditions enumerated in the CONTRACT, in the technical specification and drawings made available to the Contractor consisting of general conditions and complete scope of work.

Contractor's and Company's contractual obligations are strictly limited to the terms set out in the CONTRACT.

SECTION – V :SCOPE OF WORK

SECTION-V

SCOPE OF WORK

A) **SCOPE OF WORK FOR REPAIRING:** - Repairing of Distribution Transformers from 16 kVA to 1600 kVA. Detailed scope of work shall be as under :-

(i) **Repairing:-**

1. Joint physical verification & shifting of Repairable declared transformer from Store Yard to Workshop Yard for Repairing.
2. Draining of Transformer Oil, Dismantling of HV & LV bushing/Metal parts, Opening & lifting of Top cover & other accessories, Un tanking & shifting of core coil assembly.
3. Dismantling of tap changer.
4. De- brazing of Neutral bus bar, LV terminals, delta connection and interconnection of HV coil discs.
5. Dismantling of Top Yoke of core.
6. Lifting & separation of HV and LV coils for weighing.
7. Joint inspection for recording Design of Old HV & LV coil & core.
8. If the Transformer declared Non repairable on the basis of design & other physical condition, than re-assembling of core coil assembly, fitting of accessories, top cover etc as per requirement & shifting of transformer to store Yard.
9. Filling of top core for pre core loss measurement before committee inspection.
10. Weighing of Old HV & LV coil for committee inspection.
11. Joint inspection for recording Design of new HV & LV coil.
12. Core cleaning & assembling of HV & LV Leg coil, the scope shall include assembling of HV & LV leg coil with providing proper insulation as per requirement like -
Cotton Tape, Bovin Tape, Bakelite Tube 10mm / 12mm / 8mm / 6mm, Insulation Paper 4mil/10mil/20 mil, Glass Sleeve 3mm/4mm/6mm/8mm/10mm, Press Board 1mm/1.5mm/3mm, Spacer/Runner, P80 Gum, Fiber Bakelite Tube, Crepe Paper, Asbestos Sheet, Steel Strap, Strip Locks, Epoxy(DDP) Paper 5 Mil & 10 mil, Cello Tape, Wax, Millimax Paper, Thermally upgraded paper. Vendor to use good quality of insulating material & provide test certificate & source of supply of the Insulating Material.
13. Core Lamination should be checked & cleaned properly with saw dust & cotton dhoti, if there is any damage or heating found in core lamination than varnishing of core lamination.
14. Proper drying of all replaced papers should be ensured while carrying out the Job.
15. Filling of 50% core & testing of turn ratio & Magnetizing current.

16. Complete filling of core & testing of Magnetizing current.
17. Testing of Vector group.
18. Re brazing of delta connection, interconnection of HV discs, Tapping connection, LV Neutral bus bar and LV terminals.
19. Assembly & mounting of tap changer & connecting with tapping leads.
20. Tap changers tapping connection should be properly tightened & spring tension of tap changers rings to be check before use.
21. The operation of the tap changer should be checked properly to ensure proper operation of the same at all tap positions. The no-load voltage at different tap positions should be as per the specified value with the permissible tolerance. The tap position should be brought down to normal tap by lowering the tap and its operation should be checked & finally tap changer handle to be locked at rated tap with bolt.
22. Insulation of HV leads, Delta leads, tapping leads, LV terminals and neutral bus bar with crepe paper, cotton & Bovin tape, Providing of Bakelite tubes, glass sleeves in tapping leads, delta leads & HV leads.
23. The entire paper of the tie rod shall be removed & replaced with new paper.
24. Thoroughly tightening/clamping of core coil assembly.
25. Intermediate testing of core coil assembly before ovening.
26. The complete Core & winding shall be given hot oil bath. Complete coil is to be flushed properly to remove dust.
27. The complete core coil assembly shall be kept in the oven, daily IR value monitoring and shall be taken out when the satisfactory IR values are achieved.
28. Cleaning of Transformer tank, Conservator, HV & LV bushing/metal parts, Cleaning of Radiators with hot oil.
29. If the Paint of inside Tank, conservator is not in good condition than, Complete tank and conservator to be cleaned with emery paper and the original old paint shall be removed. Primer shall be applied on the complete body and radiator before applying the final paint. The final paint thickness shall not be less than 80 micron with the glossy finish.
30. Fabrication work in conservator tank for MOG fitting for the rating ≥ 400 kVA.
31. Welding of all Radiator Plugs if available.
32. Removing of gasket with proper tools at every gasket location i.e at Top cover, HV & LV bushings, conservator plate, explosion vent diaphragm, inspection plate & Radiator.
33. Gasket cutting of Top cover, HV & LV bushings, conservator plate, explosion vent diaphragm, inspection plate & Radiator etc.
34. All gaskets to be changed.
35. Replacement of gasket and oil level indicator of conservator.

36. Replacement of radiators valve gaskets, top cover gasket
37. Replacement of diaphragm and gasket of explosion vent.
38. Replacement of Oil seal of Tap changer operating shaft.
39. Replacement of O rings and gaskets of HV & LV bushing.
40. Servicing of Top and bottom filter valve, radiator valves & Radiator Fins.
41. All types of bushing shall be checked for hair crack and damages and it shall be replaced wherever required. The method of checking the hair crack shall be that the bushing shall be kept in water for more than a day and the megger value should not decrease.
42. In case of bushing having damage, it should be changed to new one.
43. The insulator shall be cleaned properly.
44. Replacement of HV, LV Metal Parts, nut bolts etc.
45. Converting of non conventional type HV & LV bushings & Metal part to conventional Type.
46. Servicing of accessories and its replacement as per requirement.
47. Servicing of Top and bottom filter valve, radiator valves & Radiator Fins.
48. Assembling of radiators, Tanking of core coil assembly.
49. Refitting of Top cover, explosion vent, HV & LV metal Part & conservator.
50. The oil shall be filtered till required BDV is achieved
51. Topping up of oil in conservator.
52. The silica gel shall be replaced and the bottom cup of the silica gel should be filled with oil.
53. Each earthing point to be checked and it should be free from the paint. Suitable arrangement must be made available for proper connection of the 50x6 strip or earthing jumper for earthing.
54. The diaphragms of the explosion vent should be checked and if found broken, should be replaced.
55. Cross checking of Oil Temperature Indicator (OTI) and calibrate the same if OTI exists on transformer.
56. The wheels of the transformer should be checked for proper movement.
57. Checking of MOG Operation by draining & filling of Oil prior to final testing.
58. Shifting of Transformer to testing Yard.
59. Enclosure fitting in Bottom valve through tag welding & shifting of Transformer from Workshop to Store Yard after painting.
60. Supply & fixing of name plate.
61. Supply & fixing of conservator, Radiator if found damaged.
62. Conversion of welded top cover to nut bolt type (Supply, fabrication & fitting).
63. Supply & Fabrication of HT & LT cover box.
64. Supply & installation of Radiator in HVDS DTs.

65. Installation of Meter box, cable & CT in DTs.
66. Where ever Gas cutting, Welding, Brazing work is required on transformer and its accessories. Contractor shall use commercial gas cylinder with proper measure of safety & security of man and material from fire, while carrying out gas cutting welding, brazing work on transformers, its accessories and shall comply the relevant provision of Rules / Relegations as specified in the relevant ISS.
67. Providing petty Material, if required for Repairing.
68. Inspection of Ready for issue Transformer laying at Store location & IR value checking of Vendor Repaired & new Transformer.
69. If there is an abnormality observed at site in Repaired DT, than Vendor has to attend under warranty period at site.
70. Cleaning of Workshop yard & shed, by using saw dust, other material & cleaning (Maintaining 5S).
71. Removal of inter turn/layer insulation, spacers, runners etc. from the defective/scrap coils.
72. Providing man power for Material Management at store & sub store.
73. Providing man power for shifting of petty material from different store (Once in a month).
74. Meeting the compliance as per IMS (ISO 9001, 14001 & 45001). This shall include –
 - a) Providing reputed Make Safety PPE to the Workers (helmet, safety gloves, Safety shoes, Belt, Welding glass, goggles, Clothes, Apron ,Respirator , reflective safety jackets etc) & also regular inspection of PPE as per requirement.
 - b) Safety gloves mandatory testing/replacement with new one on every six month from external agency.
 - c) Helmet & safety shoes mandatory testing in every 12 month after purchase from external agency.
 - d) Pressure vessel Test for compressor.

(ii) Testing:-

a) Testing of core coil assembly: Providing technician for conducting the following test :-

Testing of IR value

Testing of Turn ratio.

Testing of Magnetic balance.

Testing of Magnetizing current.

Testing of winding Resistance.

Testing of pre core load loss test.

b) Testing of Transformer - Providing technician for conducting the following test:-

Testing of IR value

Turn Ratio Test

Winding Resistance Test

Magnetic Balance Test

Vector Group

Load loss Test

No Load loss Test

Double Voltage Double frequency Test.

High Voltage Test

BDV Test

Pressure Test

Transformer to be accepted, if cleared the entire test & value as per the BSES specification.

(iii) Fabrication of LV & HV Coil complete with insulation

The scope shall include fabrication of LV & HV coils complete with proper insulation (To be provided by Vendor) be as per the requirement.

iv) Painting-

Proper cleaning of surface with Iron brushes & cotton dhoti. Paint shall be provided by BSES.

Vendor to provide Painter & Spray Machine for completion of job.

(v) Hazardous waste handling & storage: -

1) Hazardous waste generated during repairing, like – oil soaked cork gaskets, neoprene oil seals, paper insulation, cotton tape, bovin tape, plastics wrap of conductor real, pressboard, Bakelite tube, glass sleeves, insulator etc., to be properly segregated & stored under designated places. Bags for packing the waste shall be provided by the Vendor

2) Oil generated from the transformer to be collected in drums, useful oil to be reused after filtration in Transformer & scrap oil to be filled in Oil storage tank for segregation of water & sludge.

3) Vendor of Workshop to provide Manpower for the segregation of waste, packing of waste, storage of waste, Loading of waste to Vehicle for dispose off .

(vi) Scrap Material handling, storage, segregation & shifting to scrap store: - Scrap Material generated during Repairing like Metal Parts, Iron, Oil level indicator, Breather etc., to be properly stored, segregation (i.e brass & copper from metal parts, tap changer Bakelite & brass nut etc.) & providing vehicle for shifting to scrap store. Vendor to provide man power for the above said activity.

(vii) Shifting of Material required for Repairing from different store to workshop-

Vendor to provide man power along vehicle for shifting of material, oil etc. required for Repairing & other from different store to Workshop as per requirement.

B) SCOPE OF WORK FOR SERVICING: - Servicing of Oil Type Transformers from 16 kVA to 1600 kVA. The scope of work shall be as under :-

(i) Servicing of the Oil type distribution transformers from 16 KVA to 1600 kVA

The scope of work shall be as under:

1. Joint physical verification of Transformer at Store Yard & shifting of Transformers from Store Yard to Workshop for Testing & inspection.
2. Complete physical inspection & photography of Transformers.
3. Draining of Transformer Oil, Dismantling of HV & LV bushings, radiators, Opening & Lifting of Top Cover, Un tanking of Core Coil assembly
4. Initial testing of Transformer.

After performing initial testing and physical inspection, if it is concluded that transformer is not faulty; the transformer will be given for servicing. If it is concluded that transformer is faulty; the transformer should be segregated for repairs.

5. After removing the top cover & un tanking of core coil assembly, if the sludge is found in between the windings & core, windings & core shall be cleaned properly with hot oil before putting it in the oven.
6. All spacers shall be checked properly for any deformation. If any spacer is found displaced the same shall be put at the proper place by loosening the top bolt. If required the press board should be changed.
7. If there is any slight deformation in the coil the same shall be corrected.
8. The complete Core & winding shall be given hot oil bath. Complete coil is to be flushed properly to remove the entire carbonized portion.
9. The top yoke shall be checked for any kind of weld and burnt marking.
10. The complete core coil assembly shall be kept in the oven, daily IR value monitoring and shall be taken out when the satisfactory IR values are achieved.
11. The entire paper of the tie rod shall be removed and new paper wrapped.
12. The connection between the windings and bushings to be checked.
13. All spacers should be checked for proper alignment and strength.
14. Binding between the winding layers to be checked and if loosened shall be taken proper care.
15. Proper drying of all the replaced papers should be ensured while carrying out the job.
16. Re insulation of HV leads, LV terminals and neutral bus bar with crepe paper tape, Providing of Bakelite tubes in tapping leads.
17. Complete cleaning of the tap changer jumper connection should be properly done.
18. Checking of tap changer Ring, studs & spring.
19. If the spring tension of tap changer ring found loose or ring/stud found melted than replaced with new tap changer.

20. If HV lead, tapping lead, LV Flexible found broken/melted than required brazing to be done for completing the Job.
21. Paper of all the tapping leads is to be changed with the good quality crape papers the test certificate and sources of the papers shall be scrutinized by BSES.
22. The operation of the tap changer should be checked properly to ensure proper operation of the same at all tap positions. The no-load voltage at different tap positions should be as per the specified value with the permissible tolerance. The tap position should be brought down to normal tap by lowering the tap and its operation should be checked & finally tap changer handle to be locked at rated tap with bolt.
23. Removing of gasket with proper tools at every gasket location i.e at Top cover, HV & LV bushings, conservator plate, explosion vent diaphragm, inspection plate & Radiator.
24. Cleaning of Transformer tank, Conservator, HV & LV insulators, Cleaning of Radiators with hot oil.
25. If the Paint of inside Tank, conservator is not in good condition than, Complete tank and conservator to be cleaned with emery paper and the original old paint shall be removed. Primer shall be applied on the complete body and radiator before applying the final paint. The final paint thickness shall not be less than 80 micron with the glossy finish.
26. Fabrication work in conservator tank for MOG fitting for the rating ≥ 400 kVA.
27. Welding of all Radiator Plugs if available.
28. Replacement of gasket and oil level indicator of conservator, Replacement of radiators valve gaskets, top cover gasket,
29. Replacement of diaphragm and gasket of explosion vent, Replacement of Oil seal of Tap changer operating shaft, Replacement of O rings and gaskets of HV & LV bushing assembly.
30. All types of bushing shall be checked for hair crack and damages and it shall be replaced wherever required. The method of checking the hair crack shall be that the bushing shall be kept in water for more than a day and the megger value should not decrease.
31. In case of bushing having damage, it should be changed to new one.
32. The insulator shall be cleaned properly.
33. Replacement of HV, LV Metal Parts, nut bolts etc.
34. LT terminal connection and bus bars: Check the tightness of the bolted electrical connection at the cable connection and check for proper sealing.
35. Servicing of accessories and its replacement as per requirement.
36. Gasket cutting of Top cover, HV & LV bushings.
37. All gaskets to be changed.
38. The silica gel shall be replaced and the bottom cup of the silica gel should be filled with oil.

39. The oil shall be filtered till required BDV is achieved
40. Servicing of Top and bottom filter valve, radiator valves & Radiator Fins.
41. Each earthing point to be checked and it should be free from the paint. Suitable arrangement must be made available for proper connection of the 50x6 strip or earthing jumper for earthing.
42. The diaphragms of the explosion vent should be checked and if found broken, should be replaced.
43. Cross checking of Oil Temperature Indicator (OTI) and calibrate the same if OTI exists on transformer.
44. The wheels of the transformer should be checked for proper movement.
45. Assembling of radiators, Tanking of core coil assembly, Refitting of Top cover, explosion vent
46. Converting of non conventional type HV & LV bushings & Metal part to conventional Type.
47. Checking of MOG Operation by draining & filling of Oil prior to final testing.
48. Topping up of oil in conservator.
49. Filtration of transformer oil till final IR & BDV is achieved.
50. Where ever Gas cutting, Welding, Brazing work is required on transformer and its accessories. Contractor shall use commercial gas cylinder with proper measure of safety & security of man and material from fire, while carrying out gas cutting welding, brazing work on transformers, its accessories and shall comply the relevant.
51. Final Testing of transformer - All routine tests as per IS 2026 and IEC-76 shall be conducted.
 - IR value not less than 2000 M at 30 Deg centigrade.
 - PI value not less than 1.2.
 - Oil BDV minimum 60 kV.
 - Magnetic balance and magnetizing current check.
 - Ratio Test, Short Circuit test, Winding resistance test, HV test, DVDF test.
52. However, work carried out for individual Dist. Transformer shall be as per the actual requirement of Transformer.
53. Petty material required for Servicing.
54. If there is a Minor turn to turn fault in Winding than Vendor has to rectify this under Servicing process.
55. Inspection of Ready for issue Transformer laying at Store location once in a month.
56. If there is an abnormality observed at site in Serviced DT, than Vendor has to attend at site within 1 Year of Installation.
57. Cleaning of Workshop yard & shed, by using saw dust, other material & cleaning (Maintaining 5S).

58. Enclosure fitting in Bottom valve through tag welding & shifting of Transformer from Workshop to Store Yard after painting.
59. Supply & fixing of name plate.
60. Supply & Installation of conservator, Radiator if found damaged.
61. Supply & installation of Radiator in HVDS DTs
62. Conversion of welded top cover to nut bolt type (Supply, fabrication & fitting).
63. Installation of Meter box, cable & CT in DTs.
64. Supply & Fabrication of HT & LT cover box.
65. Installation of drain valve enclosure.
66. Installation of LV cable support.
67. Providing extra crane, if require
68. Providing man power for Material Management at store & sub store.
69. Providing man power for shifting of petty material from different store (Once in a month)
70. Meeting the compliance as per IMS (ISO 9001, 14001 & 45001). This shall include –
 - a) Providing reputed Make Safety PPE to the Workers (helmet, safety gloves, Safety shoes, Belt, Welding glass, goggles, Clothes, Apron ,Respirator , reflective safety jackets etc) & also regular inspection of PPE as per requirement.
 - b) Safety gloves mandatory testing/replacement with new one on every six month from external agency.
 - c) Helmet & safety shoes mandatory testing in every 12 month after purchase from external agency.
 - d) Pressure vessel Test for compressor.

(ii) Scope of work for partial servicing of transformers:

1. Joint physical verification of Transformer at Store Yard & shifting of Transformers from Store Yard to Workshop for Testing & inspection.
2. Complete physical inspection & photography of Transformers.
3. Draining of Transformer Oil upto LV bushings, Dismantling of HV & LV bushings, Opening & Lifting of Top Cover, Un tanking of Core Coil assembly
4. Lifting of core coil assembly
5. Physical inspection of core coil assembly
6. Initial testing of Transformer.

After performing initial testing and physical inspection, if it is concluded that transformer is not faulty; the transformer will be given for servicing. If it is concluded that transformer is faulty; the transformer should be segregated for repairs.
7. After removing the top cover & un tanking of core coil assembly, if the sludge is found in between the windings & core, windings & core shall be cleaned properly with hot oil before putting it in the oven.
8. All spacers shall be checked properly for any deformation. If any spacer is found displaced the same shall be put at the proper place by loosening the top bolt. If required the press board should be changed.

9. If there is any slight deformation in the coil the same shall be corrected.
10. The top yoke shall be checked for any kind of weld and burnt marking.
11. The entire paper of the tie rod shall be removed and new paper wrapped.
12. The connection between the windings and bushings to be checked.
13. All spacers should be checked for proper alignment and strength.
14. Binding between the winding layers to be checked and if loosened shall be taken proper care.
15. Re insulation of HV leads, LV terminals and neutral bus bar with crepe paper tape, Providing of Bakelite tubes in tapping leads.
16. Complete cleaning of the tap changer jumper connection should be properly done.
17. Checking of tap changer Ring, studs & spring.
18. If the spring tension of tap changer ring found loose or ring/stud found melted than replaced with new tap changer.
19. If HV lead, tapping lead, LV Flexible found broken/melted than required brazing to be done for completing the Job.
20. Paper of all the tapping leads is to be changed with the good quality crape papers the test certificate and sources of the papers shall be scrutinized by BSES.
21. The operation of the tap changer should be checked properly to ensure proper operation of the same at all tap positions. The no-load voltage at different tap positions should be as per the specified value with the permissible tolerance. The tap position should be brought down to normal tap by lowering the tap and its operation should be checked & finally tap changer handle to be locked at rated tap with bolt.
22. Removing of gasket with proper tools at every gasket location i.e at Top cover, HV & LV bushings, conservator plate, explosion vent diaphragm, inspection plate
23. Cleaning of Transformer tank, Conservator, HV & LV insulators, Cleaning of Radiators with hot oil.
24. If the Paint of inside Tank, conservator is not in good condition than, Complete tank and conservator to be cleaned with emery paper and the original old paint shall be removed. Primer shall be applied on the complete body and radiator before applying the final paint. The final paint thickness shall not be less than 80 micron with the glossy finish.
25. Fabrication work in conservator tank for MOG fitting for the rating ≥ 400 kVA.
26. Welding of all Radiator Plugs if available.
27. Replacement of gasket and oil level indicator of conservator, top cover gasket,
28. Replacement of diaphragm and gasket of explosion vent, Replacement of Oil seal of Tap changer operating shaft, Replacement of O rings and gaskets of HV & LV bushing assembly.
29. All types of bushing shall be checked for hair crack and damages and it shall be replaced wherever required. The method of checking the hair crack shall be that the

bushing shall be kept in water for more than a day and the megger value should not decrease.

30. In case of bushing having damage, it should be changed to new one.
31. The insulator shall be cleaned properly.
32. Replacement of HV, LV Metal Parts, nut bolts etc if require.
33. LT terminal connection and bus bars: Check the tightness of the bolted electrical connection at the cable connection and check for proper sealing.
34. Servicing of accessories and its replacement as per requirement.
35. Gasket cutting of Top cover, HV & LV bushings.
36. All gaskets to be changed.
37. The silica gel shall be replaced and the bottom cup of the silica gel should be filled with oil.
38. The oil shall be filtered till required BDV is achieved
39. Each earthing point to be checked and it should be free from the paint. Suitable arrangement must be made available for proper connection of the 50x6 strip or earthing jumper for earthing.
40. The diaphragms of the explosion vent should be checked and if found broken, should be replaced.
41. Cross checking of Oil Temperature Indicator (OTI) and calibrate the same if OTI exists on transformer.
42. The wheels of the transformer should be checked for proper movement.
43. Tanking of core coil assembly, Refitting of Top cover, explosion vent
44. Converting of non conventional type HV & LV bushings & Metal part to conventional Type.
45. Checking of MOG Operation by draining & filling of Oil prior to final testing.
46. Topping up of oil in conservator.
47. Filtration of transformer oil till final IR & BDV is achieved.
48. Where ever Gas cutting, Welding, Brazing work is required on transformer and its accessories. Contractor shall use commercial gas cylinder with proper measure of safety & security of man and material from fire, while carrying out gas cutting welding, brazing work on transformers, its accessories and shall comply the relevant.
49. Final Testing of transformer - All routine tests as per IS 2026 and IEC-76 shall be conducted.
 - IR value not less than 2000 M at 30 Deg centigrade.
 - PI value not less than 1.2.
 - Oil BDV minimum 60 kV.
 - Magnetic balance and magnetizing current check.
 - Ratio Test, Short Circuit test, Winding resistance test, HV test, DVDF test.

50. However, work carried out for individual Dist. Transformer shall be as per the actual requirement of Transformer.
51. Petty material required for Servicing.
52. Inspection of Ready for issue Transformer laying at Store location once in a month.
53. If there is an abnormality observed at site in Serviced DT, than Vendor has to attend at site within 1 Year of Installation.
54. Cleaning of Workshop yard & shed, by using saw dust, other material & cleaning (Maintaining 5S).
55. Enclosure fitting in Bottom valve through tag welding & shifting of Transformer from Workshop to Store Yard after painting.
56. Providing technician for IR value checking of newly & Vendor Repaired DTs
57. Supply & fixing of name plate.
58. Supply & Installation of conservator, Radiator if found damaged.
59. Conversion of welded top cover to nut bolt type (Supply, fabrication & fitting) if require.
60. Installation of Meter box, cable & CT in DTs.
61. Supply & Fabrication of HT & LT cover box.
62. Installation of LV cable support.
63. Providing extra crane, if require
64. Providing man power for Material Management at store & sub store.
65. Providing man power for shifting of petty material from different store (Once in a month)
71. Meeting the compliance as per IMS (ISO 9001, 14001 & 45001). This shall include –
 - a) Providing reputed Make Safety PPE to the Workers (helmet, safety gloves, Safety shoes, Belt, Welding glass, goggles, Clothes, Apron ,Respirator , reflective safety jackets etc) & also regular inspection of PPE as per requirement.
 - b) Safety gloves mandatory testing/replacement with new one on every six month from external agency.
 - c) Helmet & safety shoes mandatory testing in every 12 month after purchase from external agency.
 - d) Pressure vessel Test for compressor.

(iii) Scope of work for servicing of DRY Type transformers:

1. Opening of enclosure.
2. Cleaning of core coil assembly.
3. Cleaning of HV, LV insulators, lightening arresters.
4. Cleaning of Relay panel boxes.
5. Replacement of gasket of neutral bushing.
6. Replacement of gasket of bushing connecting Earthing bus bar with Lightening arresters.
7. Replacement of neutral bushing, Earthing connection bushing.
8. Providing & fitting Earthing bus bar if required.
9. Providing & fitting Lightening arresters bus bar if required.
10. Replacement of support insulators if required.

11. Replacement of window glass and its gaskets if required.
12. Replacement of Lightning arresters is required.
13. Providing & Fitting base cover if required
14. Cleaning of enclosure.
15. Closing of enclosure.
16. Cutting, Welding, Brazing work on transformer.
17. Supply & fixing of name plate.
18. Minor Repairing work in tapping link is in scope of Vendor.

(iv) Painting (i, ii, iii)

Proper cleaning of surface with Iron brushes & cotton dhoti. Vendor to provide Painter & Spray Machine for completion of job

(v) Testing of trf (i, ii, iii) - Providing technician for conducting the following test

1) Initial testing of Transformer-

- a) IR value.
- b) Voltage ratio/Turn ratio.
- c) Windings resistance test
- d) Short ckt test.
- e) Magnetizing current.
- f) Magnetic balance.
- g) Oil BDV(Not applicable for Dry type DT)

2) Final testing of Transformer-

- a) Testing of IR value
- b) Turn Ratio Test
- c) Winding Resistance Test
- d) Magnetic Balance Test
- e) Short ckt Test
- f) Double Voltage Double frequency Test.
- g) High Voltage Test
- h) BDV Test (Not applicable for Dry type DT)
- i) Pressure Test

Transformer to be accepted, if cleared the entire test & as value as per the BSES specification.

(vi) Hazardous waste handling & storage: -

- 1) Hazardous waste generated during Servicing, like – oil soaked cork gaskets, neoprene oil seals, paper insulation, cotton tape, bovin tape, plastics wrap of conductor real, pressboard, Bakelite tube, glass sleeves, insulator etc., to be properly segregated & stored under designated places. Bags for packing the waste shall be provided by the Vendor
- 2) Oil generated from the transformer to be collected in drums, useful oil to be reused after filtration in Transformer & scrap oil to be filled in Oil storage tank for segregation of water &

sludge.

3) Vendor of Workshop to provide Manpower for the segregation of waste, packing of waste, storage of waste, Loading of waste to Vehicle for dispose off .

(vii) Scrap Material handling, storage, segregation & shifting to scrap store: - Scrap Material generated during Servicing like Metal Parts, Iron, Oil level indicator, Breather etc., to be properly stored, segregation (i.e brass & copper from metal parts, tap changer Bakelite & brass nut etc.) & providing vehicle for shifting to scrap store. to scrap store.

Vendor to provide man power for the above said activity.

(viii) Shifting of Material required for Repairing from different store to workshop- Vendor to provide man power & vehicle for shifting of material, oil etc. required for Servicing & other from different store to Workshop as per requirement.

C) TERMS AND CONDITIONS FOR REPAIRING & SERVICING OF DT:

a) Vendor to provide:

- 1) Tools & Tackles required for Repairing & Servicing of Transformer
- 2) Wooden former & other material for fabrication of Windings as per requirement.
- 3) Wooden block for keeping core coil assembly as per requirement.
- 4) Lifting arrangement for coil lifting & coil assembling.
- 5) Trolley for shifting of core coil assembly.
- 6) Minimum 01 No supervisor (Qualification- Minimum Diploma) + 01 no safety officer (Qualification- Minimum Diploma) + 1 no Foreman (Having Minimum experience of 10 years in Windings Fabrication & Assembling) + 01 no Electrician (ITI holder) for Maintenance of Electrical Machinery/Equipment & other electrical work + 02 No's Technician for testing (ITI holder) + 01 No certified Welder (ITI holder) + 02 no's Filter machine operator (Having min Experience of 02 years in Filter machine operation & Maintenance) + 09 No's HT & LT Winder (Min 05 Years of Experience in Winding Fabrication) + 04 No's assembler (Min 05 Years of Experience in Core coil assembly) + (12 No's skilled workers & 16 No's semiskilled workers shall be provided by the contractor.
- 7) Above said Man power requirement will be more if handling of DT is more
- 8) Welding, Cutting, Brazing set.
- 9) Commercial Oxygen (Min 04 nos), LPG (min 04 No's) & Argon Cylinder (01 no).
- 10) Oil pump, Extension Board, Painting Machine etc.
- 11) Operation & maintenance of oven, Winding Machine, filter Machine, Pallet truck & others BSES machine/tools used by Vendor are in contractor's scope. Spare parts of oven, Filter Machine, Windings Machines, Pallet truck & other Machine/tolls to be provided by contractor.

72. Meeting the compliance as per IMS (ISO 9001, 14001 & 45001). This shall include –
- Providing reputed Make Safety PPE to the Workers (helmet, safety gloves, Safety shoes, Belt, Welding glass, goggles, Clothes, Apron, Respirator , reflective safety jackets etc) & also regular inspection of PPE as per requirement.
 - Safety gloves mandatory testing/replacement with new one on every six month from external agency.
 - Helmet & safety shoes mandatory testing in every 12 month after purchase from external agency.
 - Pressure vessel Test for compressor.
- 12) Petty material required for Servicing & Repairing.
- 13) Bags for packing of hazardous material
- 14) Installation of MOG.
- 15) Installation of drain valve enclosure.
- 16) Installation of LV cable support.
- 17) Conversion of welded top cover to Nut Bolt Type top cover(supply and installation)
- 18) Supply & installation of Conservator, Radiator & HT LT Box cover.
- 19) Supply & Installation of Name plate.
- 20) Providing extra crane, if require
- 21) Providing Vehicle & Man power for shifting of Oil from Different store to Workshop.
- 22) Providing Vehicle & Man power for shifting of Scrap from Workshop to Scrap store.
- 23) Providing vehicle & Man power for shifting of Material from different store to Workshop.
- 24) Sample collection from Workshop within one working day from the receiving of the conductor. Sending the sample with the NABL Lab. Testing of sample as per following

Sr. No.	Name of the tests	As per IS
01	Tensile Strength(for both copper and Aluminium conductor) (For paper covered samples only)	IS 1897
02	Break Load test(for Aluminium only)	IS 1897
03	Electrical resistivity test at 20° C	IS 1897
04	Electrical conductivity test at 20° C	IS 1897
05	Tensile strength	IS 1897
06	Elongation	IS 1897
07	Copper/aluminium Purity test	IS 191

Collection and submission of the report to the Head (TRG) with in 03 days.

BSES to provide

- Covered shed for coil manufacturing & Servicing Shed.
- Below mentioned set of machines is to be provided by BSES.

Sr No	Machine Details	UOM	Qty.
01	25,1p kVA Pneumatic rectangular HV & LV Coil Winding Machine	No	02
02	HV Coil Winding Machine (25,3p to 100 KVA)	No	01
03	HV Coil Winding Machine (400 & 630 KVA)	No	02
04	990 kVA HV coil winding (disc) with back tension	No	01
05	25,3P to 400 kVA LV Coil Winding Machine along with back tension	No	01
06	630 kVA LV Coil Winding Machine along with back tension	No	01
07	990 kVA LV Coil Winding Machine along with back tension	No	01
08	500 Gallon Ultra High Vacuum Fowler Westrup Filter Machine	No	02
09	990 kVA LT adjustable former	No	01
10	990 kVA HT adjustable former for Disc Windings	No	01
11	630 kVA LT adjustable former	No	01
12	400 kVA LT adjustable former	No	01
13	100 kVA LT adjustable former	No	01
14	Argon Welding Machine	No	01
15	Steel Strap jointer	No	01
16	Steel Strap Tightening with cutter Machine	No	01
17	Chain pulley Block	No	01
18	Hand Drill Machine	No	01
19	Magnetic Drill Machine	No	01
20	Stand Grinder Machine	No	01
21	Hand Grinder Machine	No	01
22	Micrometer	No	02
23	Vernier caliper (Digital meter)	No	02

24	Bench wise	No	01
25	D clamps	No	02
26	C clamps	No	02
27	Divider		01
28	Bed Drill Machine	No	01
29	Foot operated Sharing Machine	No	01
30	Hand operated Sharing machine	No	01
31	TTR meter	No	02
32	Weighing Machine	No	02
33	Oil testing kit	No	02
34	Pallet truck	No	06

- 3) Free electricity and water.
- 4) Crane for lifting transformer and core coil assembly.
- 5) Complete testing set up & instruments will be provided by BSES.
- 6) Gaskets, Metal parts, Conductor, Breather, Tap changer, hard ware, Bushings, new oil etc. shall be provided by BSES.
- 7) Oven for heating of core coil assembly

Scrap Metal parts, Breather, Conductor, Tap changer, hard ware etc. Will be retained by BSES.

D) SCOPE OF WORK FOR ONSITE DT FILTRATION

The scope of work shall be carrying out on site oil filtration of distribution transformers in BRPL area (South & West Delhi).

(i)The scope of work shall be as under:

1. Site visit prior to onsite DT filtration work (Checking of Oil level , Oil leakage, feasibility for movement of filter Machine etc) & capturing photographs.
2. Shifting of Filter machine from BRPL location to site.
3. Connection of Filter Machine at Site.
4. Initial Oil sampling in Aluminum bottle for testing from Transformers.
5. Initial IR value measurement.
6. Start of Filtration work.

7. Run the machine without heater on for 1 Hr.
8. Heater on & taking IR value at a interval of 1 Hr.
9. Minimum cycle for Filtration work is 6 as per the transformer Oil capacity.
10. Closing the heater 1 hr before prior to closing the Filtration work.
11. Final Oil sampling in Aluminum bottle for testing from Transformers.
12. Final BDV value of Oil should be greater than 50 KV.
13. Final IR value measurement on next day.
14. Disconnection & shifting of machine from site to BRPL location.
15. BDV Testing will be done at Transformer Workshop.
16. Testing as per BRPL formats.

ii) TERMS AND CONDITIONS FOR ONSITE DT FILTRATION WORK: Vendor to provide:

- 1) Tools & Tackles required for Onsite Filtration work.
- 2) Provide arrangement for shifting of Machine from BRPL location to site & vice versa.
- 3) 02 no's Filter machine operator (Having min Experience of 02 years in Filter machine operation & Maintenance) & 02 No's skilled workers for South & West location.
- 4) Operation & maintenance of filter machine & trolley or BSES machine/tools used by Vendor are in contractor's scope. Spare parts of Filter Machine & other Machine/tolls to be provided by contractor.
- 25) Providing reputed Make Safety PPE to the Workers (helmet, safety gloves, Safety shoes, Belt, Welding glass, goggles, Clothes, reflective safety jackets, Apron etc) & also regular inspection of PPE as per requirement.
- 26) Providing 02 no's Insulation Tester.
- 5) Petty material required for Filtration work.
- 6) Providing 08 No's Aluminium Oil sampling bottle.
- 7) Site barricading & Providing Cone for traffic diversion if require.
 - 8) All loading/unloading, transportation of materials from stores yard to work-site and return of material from works-site to stores shall be Vendor responsibility. Involvement of Crane/Hydra/Tractor/Trailer for this type of work shall be in Vendor scope. Adequate weather protection shall be provided by the contractor to keep the materials safe from sun & rain by providing covered storage space as well as using tarpaulins.

BSES to provide

- 1) 04 no's 1200 LPH Mobile filter Machine.
- 2) Free electricity.

ANNEXURE –I**Quantities of the DTs for Repairing/Serviceing**

Sr No	Item Description	Unit	Qty
(A)	(B)	(C)	(E)
1	Inspection & Testing of Faulty DT's	EA	1465
2	Inspection & Testing of Faulty Dry type DT's	EA	4
3	Ser. of D/Tr. - 25 KVA Single phase	EA	2521
4	Ser. of D/Tr. - 25 KVA 3 phase	EA	32
5	Ser. of D/Tr. - 100 KVA	EA	69
6	Ser. of D/Tr. - 400 KVA	EA	241
7	Ser. of D/Tr. - 630 KVA	EA	278
8	Ser. of D/Tr. - 990 KVA	EA	162
9	Ser. of D/Tr. - 1600 KVA	EA	4
10	Testing charges for ser-25 KVA 1phase DT	EA	2521
11	Testing charges for ser-25 KVA 3phase DT	EA	32
12	Testing charges for ser-100 KVA DT	EA	69
13	Testing charges for ser-400 KVA DT	EA	241
14	Testing charges for ser-630 KVA DT	EA	278
15	Testing charges for ser-990 KVA DT	EA	161
16	Testing charges for ser-1600 KVA DT	EA	4
17	Painting of D/Tr. - 25 KVA 1 phase	EA	2521
18	Painting of D/Tr. - 25 KVA 3 phase	EA	32
19	Painting of D/Tr. - 100 KVA	EA	69
20	Painting of D/Tr. - 400 KVA	EA	241
21	Painting of D/Tr. - 630 KVA	EA	278
22	Painting of D/Tr. - 990 KVA	EA	162
23	Painting of D/Tr. - 1600 KVA	EA	4
24	Ser. Of Dry type DTD/Tr. - 400 KVA	EA	1
25	Ser. Of Dry type DTD/Tr. - 630 KVA	EA	1
26	Ser. Of Dry type DTD/Tr. - 990 KVA	EA	6
27	Painting of Dry type D/Tr. -400 KVA	EA	1
28	Painting of Dry type D/Tr. -630KVA	EA	1
29	Painting of Dry type D/Tr. -990 KVA	EA	6
30	Testing charges for Dry Type-400 KVA DT	EA	1

31	Testing charges for Dry Type-630 KVA DT	EA	1
32	Testing charges for Dry Type-990 KVA DT	EA	6
33	Partial Servicing of D/Tr. - 25KVA Single	EA	5
34	Partial Servicing of D/Tr. - 25KVA 3 Phase	EA	1
35	Partial Servicing of D/Tr. - 100 KVA	EA	3
36	Partial Servicing of D/Tr. - 400 KVA	EA	1
37	Partial Servicing of D/Tr. - 630 KVA	EA	3
38	Partial Servicing of D/Tr. - 990 KVA	EA	7
39	Supply & Installation of name plate	EA	3332
40	Transportation of Oil to Workshop	TRP	92
41	Transportation of Scrap to scrap store	TRP	29
42	Filling of storage tank with scrap oil	L	126314
43	Providing one Crane (per days for 8 hours)	NOS	89
44	Shifting of Material used in Servicing	TRP	9
45	Installation of MOG	NOS	490
46	Installation of drain valve enclosure	NOS	678
47	Installation of LV cable support	NOS	1
48	Oil Filtration charges	L	1
49	On Site DT Filtration	EA	5
50	Conversion of Welded Top cover to nut bolt	KG	13
51	Supply & Installation of HT & LT Cover	KG	290
52	Supply & Installation of Conservator	KG	35
53	Supply & Installation of Radiator in DT	KG	19211
54	TIN Coat Topend Cap Brass M12 LV	EA	300
55	Testing of copper/aluminum conductor	NOS	98
56	Uniform (yearly)	LS	3
57	Rep. of D/Tr. - 25 KVA Single Phase	EA	424
58	Rep. of D/Tr. - 25 KVA 3 Phase	EA	28
59	Rep. of D/Tr. - 100 KVA	EA	105
60	Rep. of D/Tr. - 400 KVA	EA	101
61	Rep. of D/Tr. - 630 KVA	EA	113
62	Rep. of D/Tr. - 990 KVA	EA	88
63	Rep. of D/Tr. - 1600 KVA	EA	9
64	Testing charges for Repair -25 KVA 1phase DT	EA	424

65	Testing charges for Repair -25 KVA 3phase DT	EA	28
66	Testing charges for Repair -100 KVA DT	EA	105
67	Testing charges for Repair -400 KVA DT	EA	101
68	Testing charges for Repair -630 KVA DT	EA	113
69	Testing charges for Repair -990 KVA DT	EA	88
70	Testing charges for Repair -1600 KVA DT	EA	9
71	Coil Fabrication & insulation for 25 KVA 1P	EA	424
72	Coil Fabrication & insulation for 25 KVA 3P	EA	28
73	Coil Fabrication & insulation for 100 KVA	EA	105
74	Coil Fabrication & insulation for 400 KVA	EA	101
75	Coil Fabrication & insulation for 630 KVA	EA	113
76	Coil Fabrication & insulation for 990 KVA	EA	88
77	Coil Fabrication & insulation for 1600 KVA	EA	9
78	Painting of D/Tr. - 25 KVA 1 phase	EA	424
79	Painting of D/Tr. - 25 KVA 3 phase	EA	28
80	Painting of D/Tr. - 100 KVA	EA	105
81	Painting of D/Tr. - 400 KVA	EA	101
82	Painting of D/Tr. - 630 KVA	EA	113
83	Painting of D/Tr. - 990 KVA	EA	88
84	Painting of D/Tr. - 1600 KVA	EA	9
85	Installation of MOG	NOS	211
86	Installation of drain valve enclosure	NOS	302
87	Supply & Installation of name plate	EA	2128
88	Supply & Installation of Radiator in DT	KG	12350

Qty Variation: The Bidder/purchaser reserves the rights to vary the quantity by (+/-) 30% of the item quantity as listed above.

SECTION – VII: PRICE BID

Sr. No.	Item Description	Unit	Unit rates
(A)	(B)	(C)	(D)
1	Inspection & Testing of Faulty DT's	EA	
2	Inspection & Testing of Faulty Dry type DT's	EA	
3	Ser. of D/Tr. - 25 KVA Single phase	EA	
4	Ser. of D/Tr. - 25 KVA 3 phase	EA	
5	Ser. of D/Tr. - 100 KVA	EA	
6	Ser. of D/Tr. - 400 KVA	EA	
7	Ser. of D/Tr. - 630 KVA	EA	
8	Ser. of D/Tr. - 990 KVA	EA	
9	Ser. of D/Tr. - 1600 KVA	EA	
10	Testing charges for ser-25 KVA 1phase DT	EA	
11	Testing charges for ser-25 KVA 3phase DT	EA	
12	Testing charges for ser-100 KVA DT	EA	
13	Testing charges for ser-400 KVA DT	EA	
14	Testing charges for ser-630 KVA DT	EA	
15	Testing charges for ser-990 KVA DT	EA	
16	Testing charges for ser-1600 KVA DT	EA	
17	Painting of D/Tr. - 25 KVA 1 phase	EA	
18	Painting of D/Tr. - 25 KVA 3 phase	EA	
19	Painting of D/Tr. - 100 KVA	EA	
20	Painting of D/Tr. - 400 KVA	EA	
21	Painting of D/Tr. - 630 KVA	EA	
22	Painting of D/Tr. - 990 KVA	EA	
23	Painting of D/Tr. - 1600 KVA	EA	
24	Ser. Of Dry type DTD/Tr. - 400 KVA	EA	
25	Ser. Of Dry type DTD/Tr. - 630 KVA	EA	
26	Ser. Of Dry type DTD/Tr. - 990 KVA	EA	
27	Painting of Dry type D/Tr. -400 KVA	EA	
28	Painting of Dry type D/Tr. -630KVA	EA	
29	Painting of Dry type D/Tr. -990 KVA	EA	
30	Testing charges for Dry Type-400 KVA DT	EA	
31	Testing charges for Dry Type-630 KVA DT	EA	
32	Testing charges for Dry Type-990 KVA DT	EA	
33	Partial Servicing of D/Tr. - 25KVA Single	EA	
34	Partial Servicing of D/Tr. - 25KVA 3 Phase	EA	
35	Partial Servicing of D/Tr. - 100 KVA	EA	
36	Partial Servicing of D/Tr. - 400 KVA	EA	
37	Partial Servicing of D/Tr. - 630 KVA	EA	
38	Partial Servicing of D/Tr. - 990 KVA	EA	
39	Supply & Installation of name plate	EA	
40	Transportation of Oil to Workshop	TRP	
41	Transportation of Scrap to scrap store	TRP	

42	Filling of storage tank with scrap oil	L	
43	Providing one Crane (per days for 8 hours)	NOS	
44	Shifting of Material used in Servicing	TRP	
45	Installation of MOG	NOS	
46	Installation of drain valve enclosure	NOS	
47	Installation of LV cable support	NOS	
48	Oil Filtration charges	L	
49	On Site DT Filtration	EA	
50	Conversion of Welded Top cover to nut bolt	KG	
51	Supply & Installation of HT & LT Cover	KG	
52	Supply & Installation of Conservator	KG	
53	Supply & Installation of Radiator in DT	KG	
54	TIN Coat Topend Cap Brass M12 LV	EA	
55	Testing of copper/aluminum conductor	NOS	
56	Uniform (yearly)	LS	
57	Rep. of D/Tr. - 25 KVA Single Phase	EA	
58	Rep. of D/Tr. - 25 KVA 3 Phase	EA	
59	Rep. of D/Tr. - 100 KVA	EA	
60	Rep. of D/Tr. - 400 KVA	EA	
61	Rep. of D/Tr. - 630 KVA	EA	
62	Rep. of D/Tr. - 990 KVA	EA	
63	Rep. of D/Tr. - 1600 KVA	EA	
64	Testing charges for Repair -25 KVA 1phase DT	EA	
65	Testing charges for Repair -25 KVA 3phase DT	EA	
66	Testing charges for Repair -100 KVA DT	EA	
67	Testing charges for Repair -400 KVA DT	EA	
68	Testing charges for Repair -630 KVA DT	EA	
69	Testing charges for Repair -990 KVA DT	EA	
70	Testing charges for Repair -1600 KVA DT	EA	
71	Coil Fabrication & insulation fr 25 KVA 1P	EA	
72	Coil Fabrication & insulation fr 25 KVA 3P	EA	
73	Coil Fabrication & insulation fr 100 KVA	EA	
74	Coil Fabrication & insulation fr 400 KVA	EA	
75	Coil Fabrication & insulation fr 630 KVA	EA	
76	Coil Fabrication & insulation fr 990 KVA	EA	
77	Coil Fabrication & insulation fr 1600 KVA	EA	
78	Painting of D/Tr. - 25 KVA 1 phase	EA	
79	Painting of D/Tr. - 25 KVA 3 phase	EA	
80	Painting of D/Tr. - 100 KVA	EA	
81	Painting of D/Tr. - 400 KVA	EA	
82	Painting of D/Tr. - 630 KVA	EA	
83	Painting of D/Tr. - 990 KVA	EA	
84	Painting of D/Tr. - 1600 KVA	EA	
85	Installation of MOG	NOS	
86	Installation of drain valve enclosure	NOS	
87	Supply & Installation of name plate	EA	

88	Supply & Installation of Radiator in DT	KG	
Total cost without GST in Rs.			
<u>GST@18%</u>			
Total cost with GST in Rs.			

GST at actual shall be paid extra on the above quoted rate.

NOTE:-

1. Prices quoted above shall remain firm for entire duration of the contract from the date of award of contract.
2. The bidder shall quote the prices strictly in the above format / item description / content. The bid shall be liable for rejection, if contractor fail to do so. If at any stage, the content is found to be changed from the given price format, the content as per the given price format will prevail and binding on the contractor.
3. The bidder needs to quote for all the line items as mentioned above; failing which the bids are liable for rejection.
4. Break – up for the quoted rates against BOQ item nos. 78 to 84 shall be submitted.



BSES Rajdhani Power Ltd.

ANNEXURE –I : BID FORM

To,

**Head of Department,
Contracts & Material Department,
BSES RAJDHANI Power Ltd
1st Floor, C Block
BSES Bhawan, Nehru Place
New Delhi 110019.**

Dear Sir,

- 1 We understand that BRPL is desirous of awarding the contract for..... (Name of the Work) work in its licensed distribution network area in Delhi.
- 2 Having examined the Tender Documents for the above named works, we the undersigned, offer to deliver the goods/services in full conformity with the Terms and Conditions, technical specifications & Scope of Work as may be determined in accordance with the terms and conditions of the contract. The quoted amounts for this work are in accordance with the Price Schedules attached herewith and are made part of this bid.
- 3 If our Bid is accepted, we undertake to deliver the entire goods/services as per delivery/ completion schedule mentioned in Section III from the date of award of order/letter of intent.
- 4 If our Bid is accepted, we will furnish a Contract Cum Performance Bank Guarantee (CPBG) for due performance of the Contract in accordance with the Terms and Conditions of the NIT.
- 5 We agree to abide by this Bid for a period of 180 days from the due date of bid submission and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
- 6 We declare that we are aware of the provision of all Laws associated with the supply of equipment's/materials or Services and the prices have been quoted accordingly.
- 7 Unless and until Letter of Intent is issued, this Bid, together with your written acceptance thereof, shall constitute a binding contract between us.
- 8 We understand that BRPL is not bound to accept the lowest, or any bid BRPL may receive.
- 9 There is provision for Resolution of Disputes under this Contract, in accordance with the Laws and Jurisdiction of Contract.
- 10 We do hereby agree and shall abide the terms of tender documents/agreement, in full

Dated this..... day of..... 2024

Signature..... In the capacity of

.....duly authorized to sign for and on behalf of

(IN BLOCK CAPITALS).....

ANNEXURE – II : BIDDER'S DETAILS

S.No.	Item	Description
1	Company Name	
2	BRPL Vendor Code (If Registered)	
3	Area of Specialization	
4	Company Founded Year	
5	Type of Company	
6	Constitution(Company Registration number)	
7	Name of Director / Mobile Number	
8	Name of other main person / Mobile Number	
9	Vendor Address	
10	Vendor Contact no	
11	Vendor Email ID	-
12	No. of Manpower on payroll (Executive/Skilled/Semi-Skilled/Un-skilled)	-
13	No. of Contractual Manpower (Executive/Skilled/Semi-Skilled/Un-skilled)	-
14	Other Office / Factory Address	
15	ISO certification	
16	PAN	
17	PF/ESI	
18	Shop Establishment Certificate (If Applicable)	
19	Electrical License Detail (If Applicable)	
20	GST	
21	GST Registration Date	
22	SSI	
23	MSME Registration Number (If Applicable)	
24	Turn Over FY 2020-21 (Rs. Cr.)	
25	Turn Over FY 2021-22 (Rs. Cr.)	
S.No.	Item	Description

26	Turn Over FY 2022-23 (Rs. Cr.)	
27	Turn Over FY 2023-24 (Rs. Cr.)	
28	Profit after Tax FY 2020-21 (Rs. Cr.)	
29	Profit after Tax FY 2021-22 (Rs. Cr.)	
30	Profit after Tax FY 2022-23 (Rs. Cr.)	
31	Profit after Tax FY 2022-24 (Rs. Cr.)	
32	Networth (Rs Cr.)	
33	Bank Guarantee Limit (in Cr.)	
34	Over Draft/Cash Credit Limit (in Cr.)	
35	Present Order Booking (Rs Cr.)	
36	Order executed with Reliance ADA (Rs Cr.)	
37	Name & Detail of relative working in BRPL	
38	Main Customer	
39	Details of orders executed / Under Execution	Please submit the details in Attachment - A

ATTACHMENT – A

Reference List of Order Executed / under Execution by the Vendor (M/s)

A) Major Orders Executed

<u>SN</u>	<u>Name of Project</u>	<u>Client name & address</u>	<u>Client contact Detail</u> (Person name, e-mail ID, Mobile & landline number)	<u>Vend or's Scop e of Work</u>	<u>Date Of Award</u>	<u>Value of Work (Rs in Lakhs)</u>	<u>Completi on date as par Order</u>	<u>Actual Compl etion Date</u>	<u>LD / Penalty imposed, if any (Rs in Lakhs)</u>	<u>Litigatio n / Arbitrati on (Y/N) (If Yes, funish details)</u>	<u>Rema rks</u>
1.											
2.											
3.											
4.											
5.											

B) Orders Under Execution

<u>SN</u>	<u>Name of Project</u>	<u>Client name & address</u>	<u>Client contact Detail</u> (Person name, e-mail ID, Mobile & landline number)	<u>Vend or's Scop e of Work</u>	<u>Date Of Award</u>	<u>Value of Work (Rs in Lakhs)</u>	<u>Completi on date as par Order</u>	<u>Actual Compl etion Date</u>	<u>LD / Penalty imposed, if any (Rs in Lakhs)</u>	<u>Litigatio n / Arbitrati on (Y/N) (If Yes, funish details)</u>	<u>Rema rks</u>
1.											
2.											
3.											
4.											
5.											

ANNEXURE – III : ACCEPTANCE FORM FOR PARTICIPATION IN REVERSE AUCTION EVENT

(To be signed and stamped by the bidder prior to participation in the auction event)

BRPL intends to use the reverse auction through SAP-SRM tool as an integral part of the entire tendering process. All the bidders who are found as techno commercially qualified based on the tender requirements shall be eligible to participate in the reverse auction event.

The following terms and conditions are deemed as accepted by the bidder on participation in the bid event:

1. BRPL shall provide the user id and password to the authorized representative of the bidder. (Authorization letter in lieu of the same be submitted along with the signed and stamped acceptance form)
2. BRPL will make every effort to make the bid process transparent. However, the award decision by BRPL would be final and binding on the supplier/Contractor.
3. The bidder agrees to non-disclosure of trade information regarding the purchase, identity of BRPL, bid process, bid technology, bid documentation and bid details.
4. The bidder is advised to understand the auto bid process to safeguard themselves against any possibility of non-participation in the auction event.
5. In case of bidding through internet medium, bidders are further advised to ensure availability of the entire infrastructure as required at their end to participate in the auction event. Inability to bid due to telephone line glitch, internet response issues, software or hardware hangs; power failure or any other reason shall not be the responsibility of BRPL.
6. In case of intranet medium, BRPL shall provide the infrastructure to bidders, further, BRPL has sole discretion to extend or restart the auction event in case of any glitches in infrastructure observed which has restricted the bidders to submit the bids to ensure fair & transparent competitive bidding. In case of an auction event is restarted, the best bid as already available in the system shall become the start price for the new auction.
7. In case the bidder fails to participate in the auction event due any reason whatsoever, it shall be presumed that the bidder has no further discounts to offer and the initial bid as submitted by the bidder as a part of the tender shall be considered as the bidder's final no regret offer. Any offline price bids received from a bidder in lieu of non-participation in the auction event shall be out rightly rejected by BRPL.
8. The bidder shall be prepared with competitive price quotes on the day of the bidding event.
9. The prices as quoted by the bidder during the auction event shall be inclusive of all the applicable taxes, duties and levies and shall be FOR at BRPL site.
10. The prices submitted by a bidder during the auction event shall be binding on the bidder. No further communication will be there.

- 11. No requests for time extension of the auction event shall be considered by BRPL.
- 12. The original price bids of the bidders shall be reduced on pro-rata basis against each line item based on the final all-inclusive prices offered during conclusion of the auction event for arriving at contract amount.

For.....

Signature:

Name:

Designation:

BSES

ANNEXURE – IV: ENVIRONMENTAL, OCCUPATIONAL HEALTH & SAFETY CONDITIONS OF CONTRACT

1.0 General Requirements

- 1.1 The contractor shall ensure that safety of all the workers, materials, Installation and equipment's belonging to him or to others and working at the site is ensured through effective and practicable safety management systems.
- 1.2 The contractor shall be responsible for compliance to provisions of all safety requirements under various notices, acts, rules and relevant applicable legislations.
- 1.3 The contractors shall comply with all health & safety requirements as deemed necessary by BRPL from time to time.
- 1.4 Works shall be carried out by the contractor after taking necessary "Permit to work". Also the work shall not be carried out without use of Protective equipment's like shoes, safety belts, helmets etc. adhering to safety compliance.
- 1.5 All the equipment's being used shall be timely calibrated and a copy of the same shall be submitted to Safety Department within 4 weeks of the acceptance of contract and thereafter on every renewal.

2.0 EHS Policy

The contractor as per requirement of CEA Measures Relating to Safety and Electric Supply Regulations, 2010 shall follow the Environment, Health & Safety policy of BRPL. The contractor shall implement quality, health & safety management systems in accordance to BRPL EHS policy and ensure that intentions of such policy are met.

3.0 Health & Safety Plan

- 3.1 Within 4 weeks of the notification of acceptance of the tender, the contractor shall submit a detailed and comprehensive Contract specific health & safety plan incorporating HIRA (Hazard Identification & Risk Analysis) to BRPL. This plan shall necessarily include detailed policies, procedures, method statement for each activity to be performed and regulations which, when implemented, will ensure compliance of the contract provisions stated herewith.
- 3.2 The contractor shall submit health & safety plan for such activities required to be carried out under the awarded contract as deemed necessary by BRPL.

- 3.3 Health & safety plans, procedures, method statements, etc. developed & submitted by contractors shall be reviewed and approved by designated authorities of BRPL (Head Safety). First cut of the plan shall be submitted to Safety Department within 2 weeks of agreement of contract. After suggested rectification, the final plan shall be submitted to Head Safety not later than 4 weeks of the agreement of contract. A copy of the same shall be given to the engineer in charge also. The document shall carry the signatures of the authorized signatory (the person who has signed the agreement document of contract).
- 3.4 The health & safety plans, procedures, method statements, etc. shall not be changed without prior review and approval by designated authorities of BRPL.

4.0 OHS Organization & Responsibility

- 4.1 The contractor supervisor will play the role of safety supervisor. The safety supervisor shall hold a diploma degree from a recognized institute or university as per CEA Regulations, 2010. Also simultaneously contractor has to ensure their competency in safety or EHS with 40 hours training from reputed agency (like RLI/Allied Boston/National Safety Council) or trainer, which should be verified earlier by BRPL safety department accordingly. The copy of training certificate shall be submitted to Safety Department within 4 weeks of agreement of contract. Time extension may be given in extraordinary situation subjected to submission of any convincing document carrying valid proof of near future plan of the training.
- 4.2 The training certificate should not be more than one-year-old.
- 4.3 Apart from above, as an owner of the company the contractor & their other key persons are also responsible for safety compliance and related issues.

5.0 First Day at Work –Induction Training and Issuance of ID-Card

- 5.1 The contractor shall ensure that all his workers have undergone the safety induction and have been issued with a valid ID card prior to start work at BRPL site. The proof of the same shall be submitted to Safety Department within 4 weeks of agreement of contract.
- 5.2 All contractor workers shall undergo above as per the BRPL site specific procedure issued from time to time.
- 5.3 The contractor shall ensure that no worker is in any O&M activities until the valid ID card is issued and the same is available by each worker at site including that of sub-contractor(s).
- 5.4 In case any worker lost the ID card issued to him, the contractor shall ensure that such incidences are promptly reported to BRPL and duplicate or new ID card is issued immediately after completing formalities as deemed necessary by BRPL.

6.0 Provision of Safe Working Conditions

- 6.1 Proper barricading shall be created during height work, cable laying work, working on pole, etc. Dimensions of barricading while cable laying work- Height- 2 mtr, Length- 1.5 mtr. There shall not be any gap in between two barricades. LED Bacon light shall

be placed at 1st and every 4th barricade. However, while working on pole during supply maintenance work there should be a barricading cone and caution tape . In narrow lanes, where proper barricading as per rules is not possible, use barricading as per the approval of respective safety circle head in writing and copy forwarded to safety and uploading in QMS.

6.2 PPE' Requirement

6.2.1 The contractor shall ensure all the required PPEs given in clause 6.2 and shall allow their workers to start work at site only after proper verification of adequacy of safety gears/PPE required for the specific job at site by the Safety personnel/Site Engineer of BRPL.

Contractor has to ensure the quantity and quality of PPEs during procurement and continuous usage of following PPE's by his staff.

S.NO.	NAME OF THE PPEs	LINEMAN / FITTER/SKILLED	HELPER/UNSKILLED	SUPERVISOR
1	SAFETY HELMET	✓	✓	✓
2	FULL BODY HARNESS (POSITIONING BELT)	✓	X	X
3	ELECTRICAL HAND GLOVES	✓	✓	X
4	SAFETY SHOES	✓	✓	✓
5	SAFETY GOGGLES	✓	✓	✓
6	REFLECTIVE JACKET	✓	✓	✓

6.2.2 Contractor has to ensure for proper procurement and distribution of required PPE's among their workers with receiving in attached format (Appendix-3) which will be verified by the safety department during inspection. The entire issuance format duly signed by individual worker and to be verified/ certified by Department Head and the same need to be submitted to Safety Department along with mentioned certificates within 4 weeks of agreement of contract. The sample of the PPE's being procured by the contractor shall be submitted and approved from the Safety Department beforehand.

6.2.3 The contractor has to provide 3 arc protection face shields in each zone (2 for complaint team and 1 for maintenance team) as per specifications mentioned in clause 6.2.5.6.

6.2.4 If any of the contractor staff found without PPEs, the said PPE's will be issued to them from BRPL store with immediate effect. And the 20% extra amount with procurement cost will be recovered from their next monthly bill cycle.

Note: PPEs shall strictly be as per the brand mentioned in clause 6.2.5

6.2.5 Technical Specification of the PPEs

6.2.5.1. Safety Shoes – With Composite / Fiber toes (CE approved / IS 15298) – Mandatory for all personnel working at BRPL O&M. The safety shoes shall meet the following features:

1. Electric Shock Resistant Sole
2. Impact Resistant
3. Scrap/Heat Resistant
4. Slip Resistant
5. Oil and Acid Resistant
6. Rubber PU Sole
7. Anti-puncture

Lead MAKE: BATA/HONEYWELL/KARAM

6.2.5.2 Safety Helmets: (IS 2925 - 1984 or DGMS) with chin strap – Mandatory for all personnel working at BRPL O&M. The specification of safety helmet shall be as given below:

V-GARD HDPE Yellow With 4 Point FasTrac Ratchet Suspension

Shell Material	UV stabilizedHDPE, Non vented
Suspension	<ul style="list-style-type: none">• With 4 Point FasTrac Ratchet Suspension sewn headband• Textile straps made from polyester Suspension• point fixing: good positioning, ...stability, better air circulation due to ...limited contact areas with the head• Easy clean sweatband
Size	52-62 cm
Accessory slot	Standard 30 mmwithremovable HDPE dead plugs suitable to leak proof fitting
Approvals	ANSI/ IEC Z89.1 Class E (electrical)
Additional	Low temperature -10°C (acc. to GB2811), High temperature +50°C
Colours	Yellow
weight	360 g

Lead MAKE: 3M / KARAM / UFS

6.2.5.3 Full Body positioning Harness: (CE approved / IS 3521 / EN 361 / EN 355) – Shall be used while work is in progress at height more than 1.8 meter or where from a person may fall and get injured. The specification of the Full body harness shall be as given below:

Anchorage	Adjustable two chest attachment D-rings and A dorsal attachment D-ring
Adaptability	Adjustable shoulder and thigh straps
Convenience	Shoulder and thigh straps differentiated by a dual color scheme.
Ergonomics	Ideally. Positioned sit strap for extended comfort.
Size	Standard
weight	1200GMS
ENERGY ABSORBING FORKED LANYARDS	
Spec.	44mm wide polyamide webbing.
Length	1.5 Meter

There should not be any metallic part in the full body harness.

Lead MAKE: KARAM /LIFEGEAR/UFS/HONEYWELL

6.2.5.4 Flex Chem Full View Safety Goggles – Shall be used to protect workers eyes from foreign materials and flying particles. Mandatory for all personnel working at BRPL O&M. Safety goggles shall meet the following feature:

1. Acetate lens for special applications requiring superior chemical resistance.
2. Industrial version of tough and popular first responder goggles.
3. Soft Flex low profile frosted frame for increased comfort.
4. Comfortable headband with length adjustment.
5. Indirect venting for comfortable, long lasting wear can be worn with safety helmets and over prescription spectacles.

6. Sight Gard + premium anti-fog coating (EN 166 "N") with good anti-scratch properties.**Technical Specification:**

Weight	95g.
Lens thickness	1.0mm
Overall width	173mm
Overall length	90mm
Bridge	47.6mm
Lens base	5.5 curve
Lens size	86.1mm verticle, 174mm diagonal
Headband	Adjustable length at max.440mm(long enough to fit together with helmets)

Material & colors	
Lens	Acetate clear, coating, Sightgard + anti-fog according to EN 166 "N" & anti scratch.
Body	PVC smoke
Headband holder	Nylon
Headband	Adjustable grey elastic fixed on frame side parts
Marking / Approvals	
Standard number	EN 166
Frame marking	MSA EN 166 34-FT CE
Lens marking	2C-1.2 MSA 1 FT N CE
Filter class	2C (Ultra violet radiation with enhanced color recognition)
Scale number	1.2: luminous transmittance-89%
Optical class	1 (best class, for permanent wear)
Mechanical resistance	F (low energy impact 45m/s) T (at extreme temperature -5 to +55 ^o C)
Resistance to	N(distorted vision due to lens fogging)
UV filter	99.9%
Ordering information	10145578-FlexiChem Sightgard + clear , 6x

Lead MAKE: MSA / UVEX/ UFS/3M/KARAM

6.2.5.5 Electrical Insulating Hand Gloves – Shall be used to prevent electric shock based upon the hazards/risks involved in a particular activity. Safety goggles shall meet the following features:

- Breakthrough manufacturing process for exception dry grip.
- Soft and flexible for enhanced tactility, high dexterity and wearer comfort.
- Ergonomic design featuring tapered fingers to reduce hand fatigue.
- Relaxed wrist for easy on/off.

	For LT work	For HT work
Length	360mm	360mm
Class	2	0
Thickness	3.6mm	1mm
Proof test voltage	20000	5000
Maximum use voltage	11000	1000

Tensile strength	>16mpa[Mega Pascal]
Puncture resistance	>18N/mm [Newton per mili meter]
Elongation at break	>600% [Stretching length]
Tension set	<15%

- It should be resistant to oil, acid, ultra violet rays and very low temperature.
- Each pair of glove should be marked with class, category, month & year of manufacturing, CE logo, batch no. and certified laboratory no.
- EN certified to electrical and thermal hazards,
- EN certified to thermal & electrical hazards to confirm EN 60-903,
- EN certified to mechanical hazard to EN-388

Lead MAKE: Honeywell / ANSELL/CATU

6.2.5.6 Arc Protection Face Shield

- a) ATPV value is 10 cal/cm²
- b) It shall have a slotted hard hat and chin guard
- c) Visible light transmission (VLT) shall be 70%
- d) It should have anti fog lens
- e) It should have a provision for replacement of lens and brackets.
- f) It should cover the complete face and the complete neck region.
- g) It must not hinder the work. Must be comfortable for the height jobs as well as in the ground.
- h) Carry bag for the kit.

Lead MAKE: Oberon/Honeywell

6.2.5.7 Certificates required for all PPEs:

1. Manufacturer Certificate
2. Test Certificate
3. Authorization of Dealership/Distribution ship

The copy of all the certificates shall be submitted to safety department within 4 weeks of agreement of contract.

7.0 Integrated Management System & Audits

- 7.1 The Contractor shall work in the framework of Integrated Management System (IMS) and shall maintain documentation as prescribed in the IMS Manual of BRPL. IMS Manual can be obtained directly from site engineer/Division Head/Respective Head.

7.2 All contractors during their currency of contract shall strive to continuously improve and demonstrate strict compliance to ISO 9001, 14001 & 45001 standards of BRPL.

7.3 To verify compliance and to continually improve the management system, all contractors shall be subjected to both internal & external audits.

8.0 Medical Examination

8.1 The contractor shall arrange a medical examination of all his employees including his sub-contractor employees like lineman, ALM, supervisor, Fitter, welders, gas cutters, drivers and all the workers supposed to work at height (and any other trade specified deemed necessary by BRPL at the time of deployment then annually) before employing, after illness or injury, if it appears that the illness or injury might have affected his fitness and, thereafter, once in every year as per the provisions of applicable laws or as prescribed by BRPL with proper record.

8.2 Records of medical examination as described above shall be maintained at the contractor premises and a copy of the same shall be submitted to Safety Department within 4 weeks of agreement of contract.

8.3 No person about whom the Contractor knows or has reason to believe that he is a deaf or he has a defective vision or he has a tendency to giddiness shall be required or allowed to work in any O&M operation or other construction work which is likely to involve a risk of any accident either to the worker himself or to any other person.

9.0 Working at Height

9.1 The Contractor shall ensure that all works carried out at a height of 2 Meter or more shall only be started after obtaining a permit to work at height, which shall be issued as per the procedure of BRPL by authorized personnel.

9.2 The contractor shall ensure that all control measures mentioned and agreed through above work permit or as deemed necessary by BRPL are enforced and complied all the time during activities carried out at height.

9.3 Full body harness and ladder along with the required PPEs shall be used during height work.

9.4 Barricading cone and tape shall be used along with creation of proper safety zone.

10.0 Reporting of Near Miss/ Incidents / Dangerous Occurrences

10.1 In case of any incident/ accident occurs during the O&M activities undertaken by the Contractor thereby causing a dangerous occurrence or near miss or any minor or major or fatal injury to his employees due to any reason, whatsoever, it shall be sole responsibility of the Contractor to promptly inform the same to Department Head in prescribed form and also to all authorities envisaged under the applicable laws.

11.0 Suspension of Work

11.1 BRPL shall have the right at its sole discretion to suspend the work till compliance of safety norms, if in its opinion the work is being carried out in such a way that it may cause accidents and endanger the safety of the persons and / or property, and / or equipments.

- 11.2 In such cases, the contractor shall be informed in writing about the nature of hazards and possible injury /accident and he shall comply to remove all shortcomings promptly. Decision of BRPL shall be conclusive and binding on the Contractor in such aspects.
- 11.3 The contractor shall not be entitled to damages / compensation for suspending of work due to safety reasons and the period of such stoppage of work will not be taken as an extension of time for completion of the facilities as per the work order and will not be the ground for wavier of levy of liquidated damages.
- 11.4 The contractor shall follow and comply with all safety Rules of BRPL, relevant provisions of applicable laws pertaining to the safety of workmen, employees plant and equipment as may be prescribed from time to time without any demur, protest or contest or reservation. In case of any nonconformity between statutory requirement and safety rules of the BRPL referred above, the latter shall be binding on the contractor unless the statutory provisions are more stringent.

12.0 OHS Appreciation Policy

- 12.1 If the contractor observes all the safety rules and codes, statutory laws and rules during the period of the contract awarded by the BRPL and no accident occurs then BRPL may consider the performance of the contractor and safety score card will be prepared. The best contractor will be appreciated by suitable "SAFETY AWARD" as per scheme as may be announced separately from time to time.

13.0 Safety Motivational Scheme for Contractor Employee

- 13.1 All contractors must reward their employee monthly for best worker in term of complying safety norms. They should honour with a gift of Rs. 500/- (five Hundred) with commendation certificate to motivate others towards safety compliance. The record with photograph should kept with them & also to be submitted to BRPL safety department. Contractor may ask to BRPL safety people for their presence during awarding time.
- 13.2 All contractors have to observe safety day/ week on 4th March to 10th march every year with proper planning and record to create safety awareness inside their organization. A detailed report of observing the same to be forwarded to safety department every year.

14.0 Guidelines for Penalty Policy Implementation

- 14.1 Total penalty shall be calculated by multiplying the number of safety violations and the penalty amount specified for such violations in **Appendix - 1. (Example – If at first offence persons are found working without safety helmet at 3 locations, the penalty would be 3X2000 = Rs.6000/-)**
- 14.2 The amount of penalty can be increased or decreased based upon the seriousness of safety violations. The decision of recommending authority shall be final one.
- 14.3 Recommending authority shall send his factual observations to Department Head and Safety Head who in turn shall either reject or approve it. If approved, he shall send it to Finance & Accounts for execution. Finance Accounts shall execute the penalty and confirm the same & shall send it back to Department Head and Safety Head.
- 14.4 Recommending Authority means the Department Head, HODs, Site Safety officer / Supervisor, representatives from OHS and other personnel authorized jointly by O&M.

14.5 Penalties will be imposed for delay in submission of EHS related requirements/documents mentioned in the contract. Once the contract is accepted, the requirements as mentioned in **Appendix- 2 to be submitted within 4 weeks.**

14.5 Safety Head may impose penalty for serious violations directly.

14.6 All penalties shall be imposed directly on the concerned contractors. No penalty shall be imposed on individuals.

15.0 Guidelines for Safety Appreciation Policy Implementation

15.1 Recommending Authority shall write comments of his Appreciation in case he observes that there is no any safety violations.

15.2 Recommending Authority shall send his Safety Appreciation to Safety Head who in turn shall either approve or reject it and shall send it to Site Safety Officer for keeping in records.

15.3 Management will appreciate the Safe Contractors for their best performance towards safety norms based upon number of safety appreciation notes.

15.4 Every year best Safe Contractor shall be suitably awarded. The contractor shall be selected based upon the maximum numbers of approved safety appreciation notes.

15.5 Any contractor who has received any penalty for a particular year shall not be entitled for Safe Contractor's Award irrespective of number of safety appreciation notes he has received.

15.6 Site Safety Officer will maintain the contractor wise record of penalty & safety appreciation notes and declare the results latest by 28th February of every year for the performance of previous year.

15.7 BRPL Management shall present a Trophy with commendation certificate of safety excellence every year on the occasion of 4th to 10th March (National Safety Day) to the contractor, who qualified the safety standard criteria.

Appendix – 1**Penalty Policy on Safety Violation**

	Type of Offense	Penalty Detail	Execution Channel
A	Not Wearing Safety Helmets Safety shoes/ Safety Goggles / Electrical insulating hand gloves/ reflective jacket/Not using electrically safe tools and equipments. (Poor quality or damaged item means noncompliance)	# First Offence - Warning Note & Rs.2000/- # Second Offence - Warning Note & Fine of Rs.5000/- # Third Offence- Note of recommendation of the concerned workmen/ supervisors for removal from deployment with BRPL& Fine of Rs.15000/-	Recommendation by OHS- Representative/Department Head Approval by Safety Head Deduction by Finance & Account
B	Not wearing Full Body Harness/fall arresters while working at a height more than 1.8 meter or where from a person may fall. Not using Safety Net to arrest falling objects and personnel. Not using Arc Protection Face Shield Not using barricading cone and tape. (Poor quality or damaged item means noncompliance)	# First Offence -Warning Note & Fine of Rs.5000/- # Second Offence - Warning Note for dismissal and a Fine of Rs.10000/- # Third Offense - -Action for the concerned Workmen/ supervisor for removal from deployment with BRPLand a fine of Rs.25000/-	Recommendation by OHS- Representative/Department Head Approval by Safety Head Deduction by Finance & Account
C	Any other unsafe work practices or condition which is considered having potential for fatality or injury to personnel.	# First Offence - Warning Note & Fine of Rs.10000/- # Second Offence - Action for the concerned workmen/ supervisors for removal from deployment with BRPL and fine of Rs.20000/-.	Recommendation by OHS- Representative/Department Head Approval by Safety Head Deduction by Finance & Account

Notes:

Refer clause No. 14 for penalty policy implementation guidelines

If there are 03 violations by an individual employee, his removal from deployment with BRPL # If there are 10 violations in one quarter, will be recommended for termination of contract order.

Appendix – 2**Penalty Policy on non- submission of EHS related requirements**

Following EHS related requirements to be submitted within 4 weeks of agreement of contract

Requirement	Penalty Detail	Execution Channel
1. Contract specific health & safety plan and HIRA (Hazard Identification & Risk Analysis)		
2. Safety supervisor training records on EHS (40 hrs training)		
3. Submission of sample of PPE's in EHS department for approval (if procured by the contractor)	Delay of 15 days- Warning Note & Consolidated Fine of Rs.5000/- on non-submission of proof of any of these mentioned 8 types of documents	
4. Bills/challan of PPE's along with test certificates (if procured by the contractor)	On every subsequent delay of 15 days- Warning Note & Consolidated Fine of Rs. 10,000/- on non-submission of proof of any of these mentioned 8 types of documents	Recommendation by OHS-Representative Approval by Safety Head
5. PPE's receipt by worker (as per Appendix-3)		Deduction by Finance & Account
6. Medical examination record of workers		
7. ID card of workers		
8. Calibration Certificates of equipment's		

Appendix – 3

Format for PPE's Receipt by workers

Name of Site -----

Division-----

Name of Contractor -----

S. N O.	NAME	DESI.	Safety Helmet	Electrical Insulating Hand gloves	Full Body Harness	Safety Shoes	Safety Goggle	Reflective Jacket	SIGNATURE

Signature of Contractor / Date.....

FORMAT – 4.1

EMD BANK GUARANTEE

(To be issued in a Non Judicial Stamp Paper of Rs.100/-purchased in the name of the bank)
Whereas [name of the Bidder] (herein after called the “Bidder”) has submitted its bid dated[date of submission of bid] for the supply/services of [name and/or description of the goods/sevices] (here after called the “Bid”). KNOW ALL PEOPLE by these presents that WE [name of bank] at [Branch Name and address],having our registered office at[address of the registered office of the bank](herein after called the “Bank”),are bound unto BSES RAJDHANI Power Ltd., with its Corporate Office at BSES Bhawan, Nehru Place, New Delhi - 110019 ,(herein after called —the “Purchaser”)in the sum of (Rupees only) for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors, and assigns by these presents. Sealed with the Common Seal of the said Bank this_____ day of_____ 2024. The Conditions of this obligation are:

1. If the Bidder withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form;

or

2. If the Bidder, having been notified of the acceptance of its Bid by the Purchaser during the period of bid validity:

(a) Fails or refuses to execute the contract form, if required: or

(b) Fails or refuses to furnish the performance security, In accordance with the instructions to Bidders/Terms and Conditions.

We undertake to pay to the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that is its demand the purchaser will note that amount claimed by it is due to it, owing to the occurrence of one or both of the two condition(s), specifying the occurred condition or condition(s). This guarantee will remain in force up to and including 180 days after the due date of submission bid, and any demand in respect thereof should reach the Bank not later than the above date.

(Stamp & signature of the bank)

Signature of the witness(s)

FORMAT – 4.2**PROFORMA OF CONTRACT CUM PERFORMANCE BANK GUARANTEE****(TO BE ISSUED ON RS 100/- STAMP PAPER)**

This Guarantee made at _____ this [___] day of [_____] 2024

1. WHEREAS **M/s BSES Rajdhani Power Limited**, a Company incorporated under the provisions of Companies Act, 1956 having its Registered Office at **BSES Bhawan, Nehru Place, New Delhi - 110019**, India hereinafter referred to as the “Company”, (which expression shall unless repugnant to the context or meaning thereof include its successors, administrators, executors and assigns).
2. AND WHEREAS the Company has entered into a contract for _____ (Please specify the nature of contract here) vide Contract No. _____ dated _____ (hereinafter referred to as the “Contract”) with M/s. _____, (hereinafter referred to as “Contractor”, which expression shall unless repugnant to the context or meaning thereof be deemed to mean and include each of their respective successors and assigns) for providing services on the terms and conditions as more particularly detailed therein.
3. AND WHEREAS as per clause ____ of General Conditions of Contract, the Contractor is obliged to provide to the Company an unconditional bank guarantee for an amount equivalent to ten percent (10%) of the total Contract Value for the timely completion and faithful and successful execution of the Contract from [_____] pl. specify the name of Bank) having its head/registered office at [_____] through its branch in _____(pl. specify the name of Branch through which B.G is issued) hereinafter referred to as “the Bank”, (which expression shall unless it be repugnant to the context or meaning thereof be deemed to include its successors and permitted assigns).
4. NOW THEREFORE, in consideration inter alia of the Company granting the Contractor the Contract, the Bank hereby unconditionally and irrevocably guarantees and undertakes, on a written demand, to immediately pay to the Company any amount so demanded (by way of one or more claims) not exceeding in the aggregate [Rs.].....(in words) without any demur, reservation, contest or protest and/or without reference to the Contractor and without the Company needing to provide or show to the Bank ,grounds or reasons or give any justification for such demand for the sum/s demanded.
5. The decision of the Company to invoke this Guarantee and as to whether the Contractor has not performed its obligations under the Contract shall be binding on the Bank. The Bank acknowledges that any such demand by the Company of the amounts payable by the Bank to the Company shall be final, binding and conclusive evidence in respect of the amounts payable by the Supplier to the Owner. Any such demand made by the Owner on the Bank shall be conclusive and binding, notwithstanding any difference between the Owner and the Contractor or any dispute raised, invoked, threatened or pending before any court, tribunal, arbitrator or any other authority.

6. The Bank also agrees that the Company at its option shall be entitled to enforce this Guarantee against the Bank as a principal debtor without proceeding against the Contractor notwithstanding any other security or other guarantee that the Company may have in relation to the Contractor's liabilities.
7. The Bank hereby waives the necessity for the Company first demanding the aforesaid amounts or any part thereof from the Contractor before making payment to the Company and further also waives any right the Bank may have of first requiring the Company to use its legal remedies against the Contractor, before presenting any written demand to the Bank for payment under this Guarantee.
8. The Bank's obligations under this Guarantee shall not be reduced by reason of any partial performance of the Contract. The Bank's obligations shall not be reduced by any failure by the Company to timely pay or perform any of its obligations under the Contract.
9. The Bank further unconditionally and unequivocally agrees with the Company that the Company shall be at liberty, without the Bank's consent and without affecting in any manner its rights and the Bank's obligation under this Guarantee, from time to time, to:
 - (i) Vary and/or modify any of the terms and conditions of the Contract;
 - (ii) Forebear or enforce any of the rights exercisable by the Company against the Contractor under the terms and conditions of the Contract; or
 - (iii) Extend and/or postpone the time for performance of the obligations of the Contractor under the Contract;and the Bank shall not be relieved from its liability by reason of any such act or omission on the part of the Company or any indulgence shown by the Company to the Contractor or any other reason whatsoever which under the law relating to sureties would, but for this provision, have the effect of relieving the Bank of its obligations under this Guarantee.
10. This Guarantee shall be a continuing bank guarantee and shall not be discharged by any change in the constitution or composition of the Contractor, and this Guarantee shall not be affected or discharged by the liquidation, winding-up, bankruptcy, reorganization, dissolution or insolvency of the Contractor or any of them or any other circumstances whatsoever.
11. This Guarantee shall be in addition to and not in substitution or in derogation of any other security held by the Company to secure the performance of the obligations of the Contractor under the Contract.
12. NOTWITHSTANDING anything herein above contained, the liability of the BANK under this Guarantee shall be restricted to _____ (insert an amount equal to ten percent (10%) of the Contract Value) and this Guarantee shall be valid and enforceable and expire on _____ (pl. specify date) or unless a suit or action to enforce a claim under this Guarantee is filed against the Bank on or before the date of expiry.



BSES Rajdhani Power Ltd.

- 13. On termination of this Guarantee, all rights under the said Guarantee shall be forfeited and the Bank shall be relieved and discharged from all liabilities hereunder.
- 14. The Bank undertakes not to revoke this Guarantee during its validity except with the prior written consent of the Company and agrees that any change in the constitution of the Bank or the Contractor shall not discharge our liability hereunder.
- 15. Company may assign this Guarantee to any Person or body whether natural, incorporated or otherwise under intimation to the Bank. The Bank shall be discharged of its obligations hereunder by performance in accordance with the terms hereof to such assignee without verifying the validity / legality / enforceability of the assignment.
- 16. This Guarantee shall be governed by the laws of India. Any suit, action, or other proceeding arising out of, connected with, or related to this Guarantee or the subject matter hereof shall be subject to the exclusive jurisdiction of the courts of Delhi, India.
Dated this day of 2024 at

(Signature)

.....

(Name)

.....

(Designation with Bank Stamp)

Attorney as per

Power of Attorney No.....

Date.....

Beneficiary's bank detail with IFSC Code:

Beneficiary Name : BSES Rajdhani Power Limited
 Bank Name : State Bank of India
 A/c No. : 40214783615
 IFSC Code : SBIN0009601

Vendor has to fill this form & submit along with the PERFORMANCE BANK GUARANTEE

1. Bank Email ID-----Bank Phone No-----

2. Where to Dispatched the BG -Local Address of bank -----

3. Where to Dispatched the BG Head Office Address -----

FORMAT – 4.3**NO DEVIATION DECLARATION****NO DEVIATION –A(Technical)**NIT NO & DATE:DUE DATE OF TENDER:

We hereby accept all terms and conditions of the technical scope of work as mandated in the tender documents subject to the following deviations as mentioned against the applicable technical qualifying requirement:

S.NO.	SL.NO OF TECHNICAL SPECIFICATION/SCOPE OF WORK	DEVIATIONS, IF ANY

SIGNATURE & SEAL OF BIDDER

NAME OF BIDDER

Note-The above template is indicative only, May vary depending on the nature of procurement/value.

NO DEVIATION –B(Commercial)NIT NO & DATE:DUE DATE OF TENDER:

We hereby accept all terms and conditions of the commercial requirement as mandated in tender document subject to the following deviations as mentioned against the applicable commercial qualifying requirement:

S.NO.	S. NO OF COMMERCIAL REQUIREMENTS	DEVIATIONS, IF ANY

SIGNATURE & SEAL OF BIDDER

NAME OF BIDDER

Note:-It is important to explicitly include all such terms and conditions which are considered absolutely necessary to be accepted by bidder without any deviation. Tender document shall have a stipulation that deviation to such criteria shall make the bid liable for rejection.

FORMAT – 4.4**BIDDER'S COMMUNICATION DETAILS**

Bidder should furnish the below details for future communication: -

<u>GENERAL INFORMATION</u>	
NAME OF Company	
POSTAL ADDRESS	

FOR TECHNICAL QUERY:		
CONTACT PERSON & DESIGNATION	NAME	DESIGNATION
E-MAIL	MOBILE NO	TELEPHONE NO

FOR COMMERCIAL QUERY:		
CONTACT PERSON & DESIGNATION	NAME	DESIGNATION
E-MAIL	MOBILE NO	TELEPHONE NO

Note: No communication shall be entertained from any other email id, except as mentioned above. Bidder needs to inform the company if any changes in the email id on their letter head duly signed by the authorized signatory.
